

GENERAL FUND

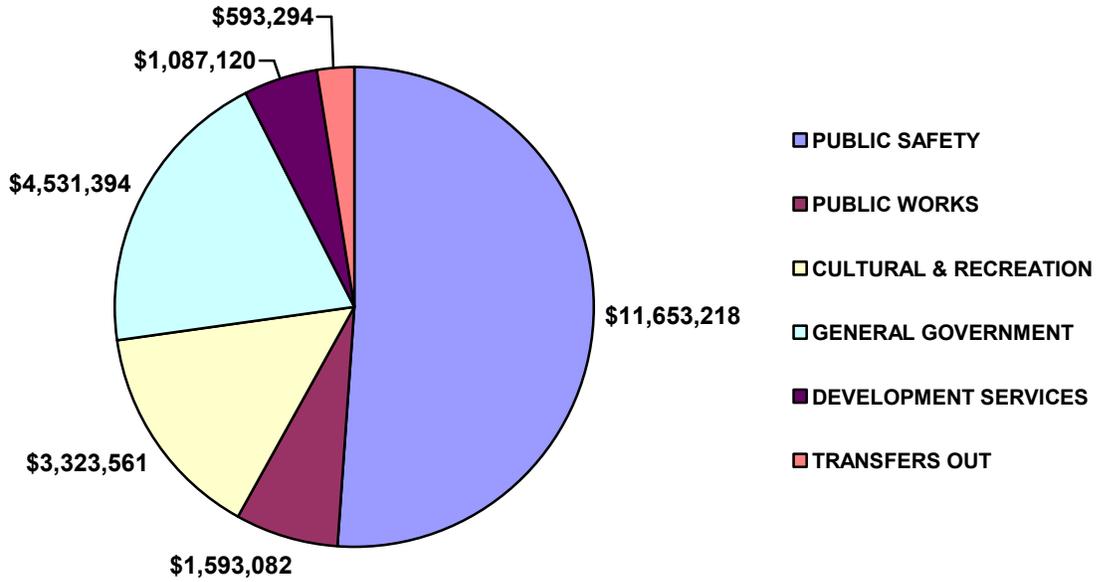
The General Fund is the operating fund of the City. The General Fund receives and accounts for all general tax revenues and other receipts that are not restricted by law or contractual agreement to some other designated fund. The General Fund includes a greater variety and amount of revenues, and finances a wider range of governmental activities than any other fund. The primary revenue sources for the General Fund are Ad Valorem taxes, general sales taxes, utility franchise fees, license and permit fees, parks and recreation fees, service charges, fines, intergovernmental funds, and miscellaneous general revenues. The tax rate allocation for the maintenance and operation of the General Fund is \$10,445,220, which is 71.45% of the 2009 Tax Rate (\$.688).

The General Fund accounts for general purpose expenditures for most major government functions. Operations in the General Fund provide basic services such as Administration, Human Resources, Finance, Municipal Court, Parks and Recreation, Aquatic Park, Building Inspections, Fire, Police, Library and Public Works. Included for each operational area is an organizational chart, program description, goals and objectives, position classification schedule, expenditure summary, performance indicators and measurements, and detailed line item appropriated expenditure accounts.

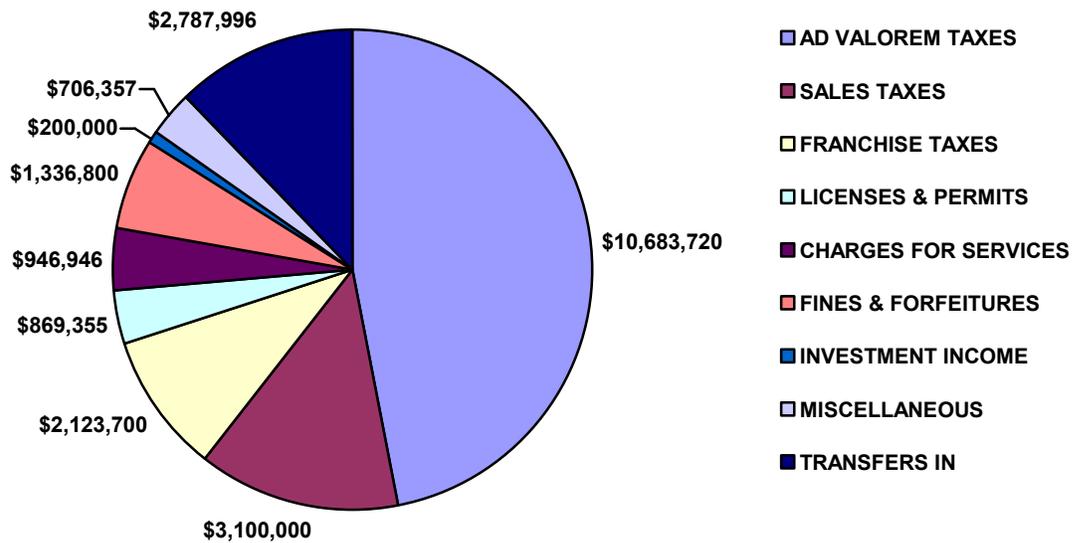
GENERAL FUND
Revenue & Expenditure Projections
For Revised 08 - 09 & 09 - 10 Budget Years
(High Level Summary)

	2005 - 2006 Actual	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Revised	2009-2010 Budget
TAXES:						
Ad Valorem Taxes	8,589,075	9,345,066	10,080,360	10,568,590	10,668,675	10,683,720
City Sales Taxes	2,731,402	2,880,852	3,055,468	3,096,000	3,092,000	3,100,000
Franchise Taxes:	2,285,149	1,920,666	1,782,820	1,990,200	2,091,800	2,123,700
Total Taxes	13,605,626	14,146,584	14,918,648	15,654,790	15,852,475	15,907,420
LICENSES & PERMITS:	581,586	805,226	1,634,796	911,382	1,176,175	869,355
CHARGES FOR SERVICES:						
Parks & Recreation	371,433	338,636	360,753	383,440	363,670	386,346
Aquatic Park	158,494	157,101	171,095	169,500	169,500	185,500
Fire & Ambulance	265,416	319,824	314,454	302,500	315,000	325,000
Library	57,465	57,159	57,100	57,100	56,600	50,100
Total Charges for Services	852,808	872,720	903,402	912,540	904,770	946,946
FINES & FORFEITURES:	1,106,067	1,160,854	1,171,036	1,351,630	1,036,300	1,336,800
OTHER REVENUES:						
Investment Income	326,482	359,275	248,220	200,000	125,000	200,000
Grant Revenues	209,436	181,579	45,973	36,400	36,943	41,807
Other Revenues	432,158	309,315	416,504	1,181,979	710,000	664,550
Total Other Revenues	968,076	850,169	710,697	1,418,379	871,943	906,357
TOTAL REVENUES	17,114,163	17,835,553	19,338,579	20,248,721	19,841,663	19,966,878
TRANSFERS IN:	1,387,478	1,583,200	2,275,648	2,306,457	2,348,419	2,787,996
Reserved for Encumbrances	-	-	-	-	-	-
TOTAL REVENUES/ TRANSFERS IN	18,501,641	19,418,753	21,614,227	22,555,178	22,190,082	22,754,874
EXPENDITURES:						
General Government & Transfers Out	4,250,915	5,568,603	6,035,567	7,331,650	6,584,624	6,211,808
Public Safety	8,288,504	9,120,491	10,160,640	10,491,980	11,164,220	11,653,218
Cultural & Recreation	2,763,138	2,901,408	3,083,349	3,158,158	3,227,973	3,323,561
Public Works	1,958,486	1,427,684	1,661,030	1,573,390	1,609,083	1,593,082
Change in Encumbrance	125,691	(63,423)	151,583	-	-	-
TOTAL EXPENDITURES	17,386,734	18,954,763	21,092,169	22,555,178	22,585,900	22,781,669
EXCESS (DEFICIENCY)	1,114,907	463,990	522,058	-	(395,819)	(26,795)
BEGINNING FUND BALANCE	4,291,621	5,406,528	5,870,518	6,392,576	6,392,576	5,996,757
Surplus Used	-	-	-	(498,929)	-	-
Designated for Hidden Cove Park	(398,000)	(392,000)	(140,000)	(392,000)	(392,000)	(392,000)
ENDING FUND BALANCE	5,008,528	5,478,518	6,252,576	5,501,647	5,604,757	5,577,962
Working Days in Fund Balance	105	105	108	89	91	89

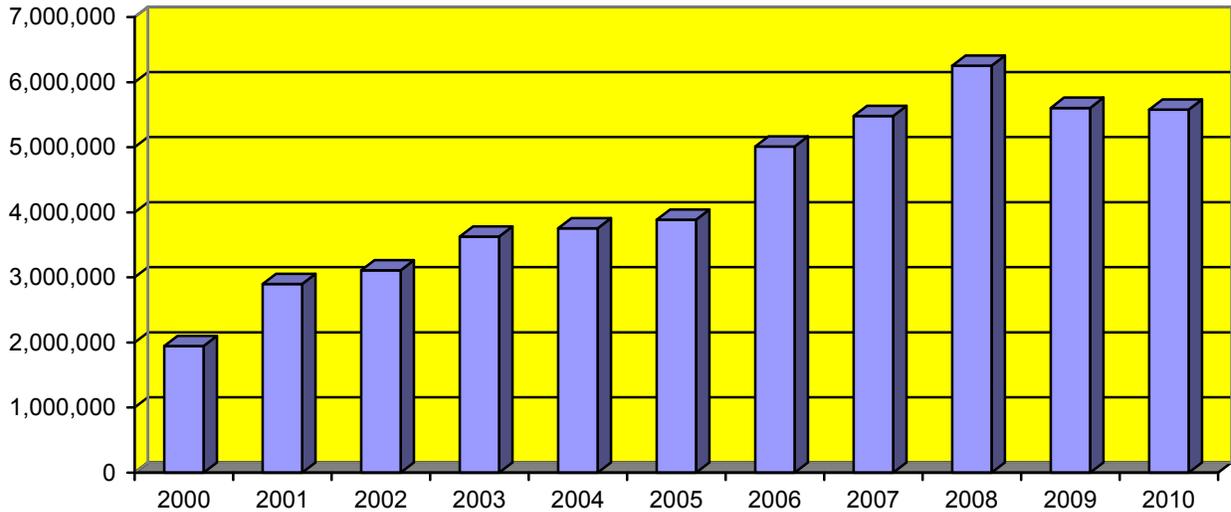
SUMMARY OF GENERAL FUND EXPENDITURES BY FUNCTION 2009-2010 BUDGET



SUMMARY OF GENERAL FUND REVENUES 2009-2010 BUDGET



General Fund - Fund Balance



Fiscal Year	General Fund	Working Days in Fund Balance	Value of Each Day
2000	1,947,195	72	27,044
2001	2,900,630	96	30,215
2002	3,109,553	90	34,551
2003	3,627,216	95	38,181
2004	3,754,622	88	42,666
2005	3,887,621	88	44,102
2006	5,008,528	105	47,635
2007	5,478,517	105	51,931
2008	6,252,576	108	57,787
2009	5,604,757	91	61,879
2010	5,577,962	89	62,416

The City adopted the Financial Management Policies in 2002 which set the working days in fund balance of the major operating funds at 60 days. The City conscientiously meets the requirement by conservatively budgeting revenues and putting strong controls on expenditures. It is management's decision to draw down fund balance to avoid tax rate increases. In fact, ad valorem tax rate has steadily declined over the past few years.

GENERAL FUND
Revenue & Expenditure Projections
For Revised 2008-2009 & 2009-2010 Budget Years

	2005-2006 Actual	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Revised	2009-2010 Budget
TAXES						
Ad Valorem Taxes:						
Current Property Taxes	8,387,360	9,168,931	9,764,597	10,335,090	10,335,090	10,445,220
Rendition Penalty Revenue	1,993	2,236	2,862	3,500	3,500	3,500
Ag. Roll Back Taxes	15,227	2,291	70,916	10,000	130,085	10,000
Delinquent Property Tax.	104,584	83,149	130,189	140,000	115,000	140,000
Penalties & Interest	79,911	88,459	111,796	80,000	85,000	85,000
Total	8,589,075	9,345,066	10,080,360	10,568,590	10,668,675	10,683,720
City Sales Taxes:						
Sales Taxes	2,659,116	2,788,944	2,952,191	2,996,000	2,996,000	3,000,000
Mixed Beverage Tax	72,286	91,908	103,277	100,000	96,000	100,000
Total	2,731,402	2,880,852	3,055,468	3,096,000	3,092,000	3,100,000
Franchise Taxes:						
TXU Electric	1,159,921	805,594	567,244	778,100	762,845	778,100
CoServ Electric	381,270	321,472	379,751	400,000	392,155	400,000
Natural Gas	111,786	149,365	160,763	142,800	142,800	142,800
Telephone	273,264	301,495	268,329	295,800	290,000	295,800
Cable Television	175,255	157,774	192,396	178,500	195,000	195,000
Video Service	-	-	18,674	10,000	87,000	90,000
Sanitation-Residential	108,339	117,672	132,094	125,000	133,000	133,000
Sanitation-Commercial	75,314	67,294	63,569	60,000	89,000	89,000
Total	2,285,149	1,920,666	1,782,820	1,990,200	2,091,800	2,123,700
TOTAL TAXES	13,605,626	14,146,584	14,918,648	15,654,790	15,852,475	15,907,420
LICENSES & PERMITS:						
Building Permits-New Homes	68,736	240,880	437,889	157,500	380,000	157,500
Building Permits-Other	2,511	55	357,093	230,000	300,000	225,000
Commercial Permits	271,063	278,277	532,862	270,000	270,000	270,000
Certificates Of Occupancy	5,870	2,697	4,845	3,000	3,700	2,500
Zoning Fees	14,461	11,185	14,191	8,500	10,000	8,500
Building Plan Reviews	21,832	58,626	73,446	60,000	30,000	30,000
Fire Department Fees	-	-	-	8,200	-	-
Solicitors Permits	250	180	290	200	1,000	1,000
Health Permits	60,528	57,965	79,667	70,000	80,000	75,000
Platting Fees	69,964	38,322	27,026	25,000	3,000	5,000
Alcohol Permits	4,916	5,687	7,848	6,482	11,375	7,355
Rental Registration	25,200	46,571	51,965	31,000	46,000	46,000
Code Enforcement Fees	36,255	64,781	45,174	40,000	40,000	40,000
Floodplain Development Permits	-	-	800	500	300	500
Grading Permit	-	-	1,700	1,000	800	1,000
TOTAL LICENSES /PER.	581,586	805,226	1,634,796	911,382	1,176,175	869,355
CHARGES FOR SERVICES:						
Parks & Recreation:						
Recreation Program Revenue	161,642	173,225	178,655	195,000	167,500	189,424
Athletic Sponsorships	1,020	-	-	-	-	-
Athletic Program Revenue	74,864	71,823	78,139	89,045	85,170	95,942
Tournament Revenue	-	-	4,760	-	-	-
Pass & Facility Revenue	133,907	93,588	99,199	99,395	111,000	100,980
Total	371,433	338,636	360,753	383,440	363,670	386,346
Aquatic Park:						
Swimming Lessons	64,174	65,814	70,333	71,500	71,500	75,500
Season Passes	7,992	7,830	7,031	7,000	7,000	7,000
Swimming Team	4,856	3,064	15,357	8,500	9,000	9,000
Entrance Fees	44,158	43,783	37,296	44,000	43,000	55,000
Concession Sales	200	1,190	2,723	1,500	2,500	2,500
Private Party Fees	24,406	23,193	24,215	25,500	25,000	25,000
Aerobic Classes	12,708	12,227	14,140	11,500	11,500	11,500
Total	158,494	157,101	171,095	169,500	169,500	185,500

GENERAL FUND
Revenue & Expenditure Projections
For Revised 2008-2009 & 2009-2010 Budget Years

	2005-2006 Actual	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Revised	2009-2010 Budget
Fire & Ambulance:						
Ambulance Calls	230,502	269,526	259,571	261,500	255,000	265,000
Liens On Services	7,674	18,331	18,914	11,000	25,000	25,000
County Ambulance Funds	17,240	21,967	25,579	20,000	25,000	25,000
County Fire Funds	10,000	10,000	10,390	10,000	10,000	10,000
Total	265,416	319,824	314,454	302,500	315,000	325,000
Library:						
County Library Funds	57,465	57,159	57,100	57,100	56,600	50,100
Total	57,465	57,159	57,100	57,100	56,600	50,100
TOTAL CHARGES-SERV.	852,808	872,720	903,402	912,540	904,770	946,946
FINES & FORFEITURES:						
Municipal Court Fines	1,079,571	1,121,147	1,129,495	1,310,000	1,000,000	1,300,000
Library Fees	3,868	6,200	5,566	7,240	6,000	6,500
Animal Control Fees	22,628	33,507	35,975	34,390	30,300	30,300
TOTAL FINES & FORF.	1,106,067	1,160,854	1,171,036	1,351,630	1,036,300	1,336,800
INVESTMENT INCOME:						
Interest Income	326,482	359,275	248,220	200,000	125,000	200,000
TOTAL INVESTMENT	326,482	359,275	248,220	200,000	125,000	200,000
GRANT REVENUES:						
Fire Grants	174,335	150,052	2,000	-	-	-
Federal Police Grant	-	3,676	8,495	-	237	-
State Grants	7,987	737	4,722	4,722	5,028	4,722
LISD Grant	27,114	27,114	30,756	31,678	31,678	37,085
TOTAL GRANT REV.	209,436	181,579	45,973	36,400	36,943	41,807
OTHER REVENUES:						
Auction Proceeds	-	-	27,008	1,000	28,000	1,000
Tower Rental Fees	110,016	104,237	186,353	144,750	144,000	209,550
Miscellaneous	19,595	39,602	31,973	10,000	10,000	10,000
Police Reports	4,605	4,479	5,282	5,300	4,500	4,500
Alarm Fees	34,600	39,720	42,580	40,000	41,500	41,500
Marine Quest - HCP	-	-	-	-	-	-
Administrative Fees - Austin Ranch	93,881	-	-	-	-	-
Horizon - Rentals	115,915	121,277	123,308	132,000	132,000	132,000
Matthews Southwest - The Tribute	-	-	-	350,000	350,000	266,000
Child Safety Funds	53,546	-	-	-	-	-
Prior Year Surplus	-	-	-	498,929	-	-
TOTAL OTHER REV.	432,158	309,315	416,504	1,181,979	710,000	664,550
TOTAL REVENUES	17,114,163	17,835,553	19,338,579	20,248,721	19,841,663	19,966,878
TRANSFERS IN:						
Transfer - CDC	-	20,000	180,648	213,148	213,148	290,000
Transfer - EDC	-	-	-	150,000	27,962	17,000
Transfer - Storm Water Util F	34,000	94,000	94,000	83,609	83,609	80,000
Transfer - Hotel/Motel Tax	9,200	9,200	11,000	19,700	19,700	60,996
Transfer - Utility Fund	1,245,000	1,375,000	1,555,000	1,755,000	1,919,000	2,255,000
Transfer - Lake Parks	30,000	35,000	35,000	35,000	35,000	35,000
Transfer - Special Event	15,000	-	-	-	-	-
Transfer - Five Star Complex (Irrigation)	-	-	-	-	-	-
Transfer - Fund Close-outs	4,278	-	-	-	-	-
Transfer - SIB Loan	-	-	350,000	-	-	-
Transfer - HCP	50,000	50,000	50,000	50,000	50,000	50,000
Total Transfers	1,387,478	1,583,200	2,275,648	2,306,457	2,348,419	2,787,996
Reserved for Encumbrances	-	-	-	-	-	-
TOTAL REVENUES/TRANSF.	18,501,641	19,418,753	21,614,227	22,555,178	22,190,082	22,754,874

GENERAL FUND
Revenue & Expenditure Projections
For Revised 2008-2009 & 2009-2010 Budget Years

	2005-2006 Actual	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Revised	2009-2010 Budget
EXPENDITURES:						
Non-Departmental	1,918,135	1,818,183	2,063,546	3,371,147	2,115,386	2,244,745
General Administration	321,652	344,337	359,988	364,251	559,410	440,653
City Council	15,577	21,296	14,593	21,340	25,379	20,880
Development Services	319,623	945,599	1,006,274	1,127,634	1,054,987	1,087,120
City Secretary	229,923	212,312	220,519	234,416	240,509	244,337
Human Resources	207,074	294,587	333,409	324,221	310,634	323,441
Finance	488,023	544,619	530,071	521,480	549,667	537,275
Information Technology	391,178	583,602	670,783	725,161	737,652	720,063
Municipal Court	259,674	304,180	336,615	351,705	361,264	360,989
Parks & Recreation	1,729,579	1,773,676	1,882,398	1,917,602	1,956,906	2,009,171
Aquatic Park	321,308	358,102	357,905	355,858	364,744	364,645
Inspections	510,265	-	-	-	-	-
Fire	3,388,707	3,598,960	4,218,123	4,229,374	4,510,358	4,749,401
Police	4,640,123	5,217,351	5,605,902	5,910,901	6,292,598	6,542,828
Library	712,251	769,630	843,046	884,698	906,323	949,745
Engineering	195,411	206,560	201,640	149,693	155,338	149,121
Public Works	1,252,810	1,221,124	1,459,390	1,423,697	1,453,745	1,443,961
Reserved - Changes in encumbrances	125,691	(63,423)	151,583	-	-	-
TOTAL EXPENDITURES	17,027,004	18,150,695	20,255,785	21,913,178	21,594,900	22,188,375
TRANSFER OUT:						
Transfer - Land Fund	-	-	-	-	-	-
Transfer - Storm Water Util Fund	115,183	-	250,000	-	185,000	-
Transfer - Environmental Fund	39,000	44,000	44,000	44,000	44,000	44,000
Transfer - Special Events Fund	10,000	23,000	13,000	13,000	13,000	64,294
Transfer - Telecommunications	-	-	-	-	-	-
Transfer - Hidden Cove Park	-	-	-	-	-	-
Transfer - General Debt Service	126,870	100,000	100,000	100,000	264,000	400,000
Transfer - Court Security	-	-	-	-	-	-
Transfer - Community Center	40,000	86,000	86,000	85,000	85,000	85,000
Transfer - Utility Fund	15,091	-	-	-	-	-
Transfer - Court Technology	-	-	-	-	-	-
Transfer - CDC Park Improvement	13,586	-	-	-	-	-
Transfer - General Fund 2007 Cert of Oblig	-	176,068	-	-	-	-
Transfer - Capital Project Fund	-	-	330,674	400,000	400,000	-
Transfer - HOT Fund (Mobile Stage)	-	-	12,710	-	-	-
Transfer - Community Development Fund	-	375,000	-	-	-	-
TOTAL TRANSFER OUT	359,730	804,068	836,384	642,000	991,000	593,294
TOTAL EXPEND. & TRANSF.	17,386,734	18,954,763	21,092,169	22,555,178	22,585,900	22,781,669
EXCESS (DEFICIENCY)	1,114,907	463,990	522,058	-	(395,818)	(26,795)
BEGINNING FUND BALANCE	4,291,621	5,406,528	5,870,518	6,392,576	6,392,576	5,996,758
Surplus Used	-	-	-	(498,929)	-	-
Designated for Hidden Cove Park	(398,000)	(392,000)	(140,000)	(392,000)	(392,000)	(392,000)
ENDING FUND BALANCE	5,008,528	5,478,518	6,252,576	5,501,647	5,604,758	5,577,963
Working Days in Fund Bal.	105	105	108	89	91	89



**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

**NON-DEPARTMENTAL
GENERAL FUND**

ANTONIO JOHNSTON
City Manager

COST CENTER: 35 - Non-Departmental

Fund: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel	\$ 34,198	\$ 28,500	\$ 28,721
Contractual Services	1,671,715	1,738,571	1,753,200
Supplies	13,859	16,277	13,273
Maintenance	1,776	20,526	13,026
Capital	229,840	-	-
Sundry charges	112,158	311,512	436,525
DEPARTMENT TOTAL	\$ 2,063,546	\$ 2,115,386	\$ 2,244,745

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6113	Unemployment	\$ 17,245	\$ 7,200	\$ 5,000
6127	Education and Training	-	2,400	-
6127	Dues and Memberships	16,953	18,900	23,721
6211	Legal Services	167,658	153,000	125,000
6213	Contractual Services	20,185	17,755	15,584
6214	Janitorial Services	97,925	98,645	100,000
6236	Advertising and Notices	8,400	8,400	8,400
6241	Electricity	674,821	730,000	730,000
6243	Natural Gas Service	42,541	42,000	46,200
6244	Telephone Service	70,884	71,256	71,256
6246	Water Service	250,079	254,111	254,112
6250	Liability Insurance	49,220	60,000	70,000
6251	Property Insurance	31,126	35,300	35,300

COST CENTER: 35 - Non-Departmental

Fund: 100 - General

EXPENDITURE SUMMARY		2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6252	Worker's Compensation	218,821	232,604	262,000
6275	Equipment Rental	39,573	35,000	34,848
6290	Interest Expense	482	500	500
6310	Office Supplies	104	-	-
6311	Copier Supplies	2,078	2,500	2,000
6312	Computer Supplies	-	237	237
6320	Postage	445	-	-
6336	Employee Recognition	5,327	5,000	2,500
6340	Fuel & Lubricants	275	100	100
6360	Medical Supplies	145	-	-
6389	Miscellaneous Building Supplies	5,020	4,200	4,200
6390	Miscellaneous Supplies	464	4,240	4,236
6410	Building Maintenance	-	3,750	3,750
6430	Office Equipment Maintenance	-	15,000	7,500
6441	Fleet Services	1,776	1,776	1,776
6640	Capital Outlay - Buildings	137,750	-	-
6690	Capital Outlay - Other Equipment	92,090	-	-
6820	Property Damage Claims	5,075	5,000	2,500
6821	Bodily Injury Claims	3,318	10,000	1,000
6822	Civil Claims	-	10,000	10,000
6841	Tax Rebate - The Tribute	-	286,512	423,025
6842	Sales Tax Rebate	100,000	-	-
6845	General Government	3,766	-	-
DEPARTMENT TOTAL		\$ 2,063,546	\$ 2,115,386	\$ 2,244,745



**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

DEVELOPMENT SERVICES

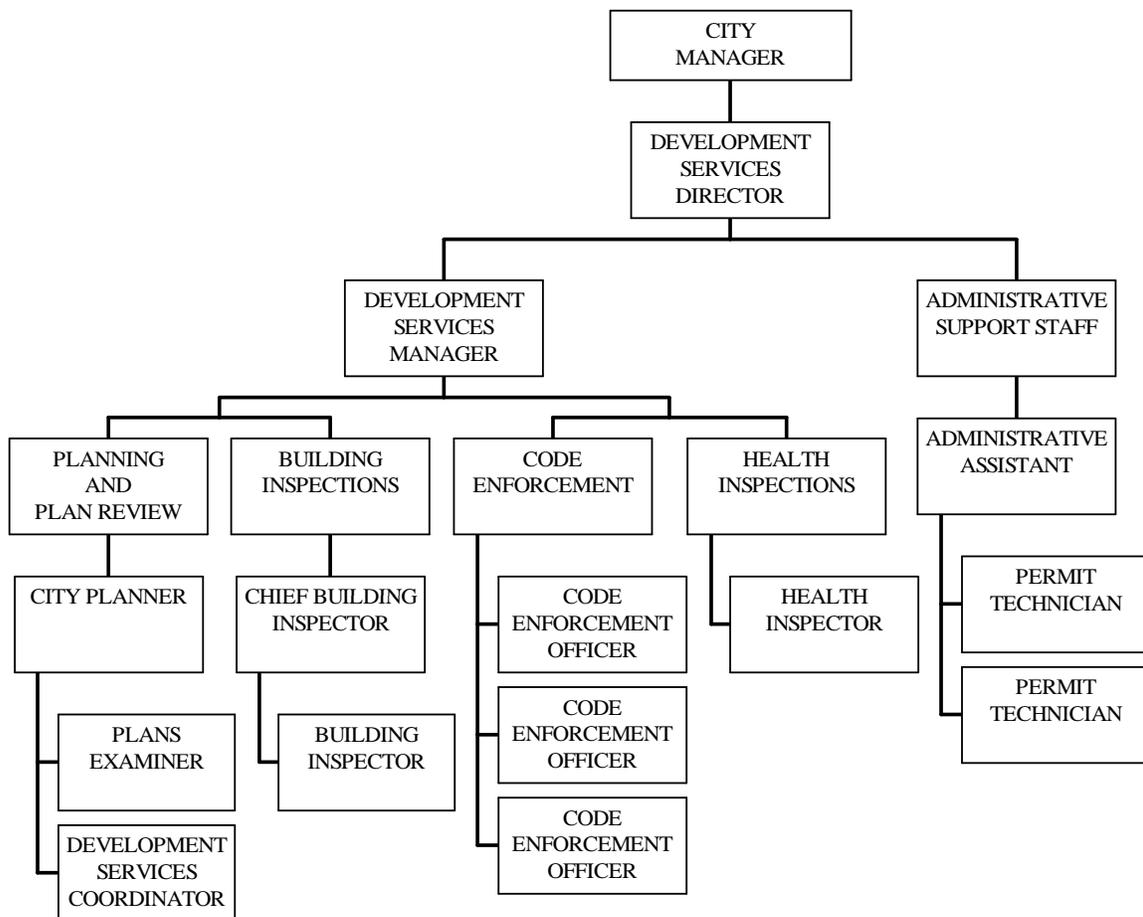
VACANT

Development Services Director

IRIS BROWDER

Development Services Manager

DEVELOPMENT SERVICES ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION

The Development Services Department consists of Planning & Development, Building Inspections, Health Inspections and Code Enforcement. The department provides services to the community on a daily basis. Its primary function is to actively promote quality growth and development in the City while ensuring existing development maintains the minimum standards.

Planning & Development is primarily responsible for assisting property owners through the development process, ensuring the zoning and subdivision regulations are met as well as planning for the city's future growth.

Building Inspections provides a range of services including building plan review, inspections, and support services to builders, developers, and the public. Building Inspections is also responsible for inspections of rental property.

Health Inspections provides a safe and healthy environment for residents and visitors by raising awareness about environmental health issues through routine inspections of various establishments, complaint investigations, education, testing and enforcement activities.

Code Enforcement works to assist residents with improving their neighborhoods. Staff responds to and investigates complaints of various violations and works with the property owner to obtain voluntary compliance or will work with Municipal Courts to gain compliance through legal means.

GOALS AND OBJECTIVES

Planning & Development

Goal: Update the City's Zoning Ordinance and Subdivision Regulations in an effort to enhance current development trends and obtain the highest possible quality of life within the city.

Objective: Strengthen community identity.

Objective: Encourage quality development with better building and site design standards.

Objective: Conserve and strengthen natural features.

Objective: Ensure compatibility with neighboring areas, visual harmony with surroundings, and sensitivity to environment in areas such as water, wastewater, air and noise.

Goal: Promote development and revitalization along the city's entrances (FM 423 & SH 121).

Objective: Encourage the upgrading and conversion of vacant buildings.

Objective: Continue to implement the Corridor Master Plan.

Objective: Continue to work with outside agencies on the widening of FM423.

Objective: Encourage public and private participation to improve the streetscape.

Goal: Educate the public about the department, current projects, and the development process.

Objective: Expand the information provided through the department's website and newsletters.

Objective: Continue the creation of brochures regarding the process and make available on website.

Objective: Continue to create various methods that will allow the public to obtain help from the internet.

GOALS AND OBJECTIVES

Building Inspections

Goal: Continue to strictly enforce minimum building standards.

Objective: Pursue adoption of 2009 International Building Codes.

Objective: Identify issues, concerns, and corrections early in the plan review process.

Objective: Reduce the number of vacant building nuisances.

Goal: Identify 100% of rental properties within the city.

Objective: Complete registration of all residential rental properties.

Objective: Complete Inspections of no less than 50% of registered properties.

Objective: Perform Inspections at convenient times for renters and owners.

Goal: Increase the number of building permits obtained.

Objective: Identify and reduce the amount of illegal work carried on in the city.

Objective: Increase the convenience of obtaining permits by providing an on-line permitting system.

Objective: Increase the citizen education of building permit requirements.

Health Inspections

Goal: Provide a safe and healthy environment for residents and visitors.

Objective: Increase citizen education regarding cross contamination of food.

Objective: Continue to perform a minimum of three inspections per year of all food establishments.

Objective: Respond to 100% of citizen complaints within one business day.

Objective: Continue to perform swimming pool/spa inspections for commercial properties within the city.

Code Enforcement

Goal: Increase public awareness of code violations

Objective: Expand the information provided through the department's website and newsletters.

Objective: Continue to create brochures listing common violations and make available on website.

Objective: Continue to create various methods that will allow the public to obtain help from the internet.

Objective: Continue to work on incorporating the International Property Maintenance Code into our current ordinance.

COST CENTER: 10 - Development Services

Fund: 100-General

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Planning & Development			
Development Services Director	1	1	1
City Planner	1	1	1
Development Services Coordinator	1	1	1
Administrative Assistant	1	1	1
Building Inspections			
Chief Building Inspector	1	1	1
Permit Technician	1	1	1
Building Inspectors	2	2	1
Plans Examiner	1	1	1
Health Inspections			
Health Inspector	1	1	1
Code Enforcement			
Development Services Manager	1	1	1
Permit Technician	1	1	1
Code Enforcement Officers	3	3	3
DEPARTMENT TOTAL	15	15	14

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 834,589	\$ 909,854	\$ 941,254
Contractual Services	115,698	87,091	77,431
Supplies	40,691	34,462	34,805
Maintenance	15,296	23,580	29,630
Capital Outlay	-	-	4,000
DEPARTMENT TOTAL	\$ 1,006,274	\$ 1,054,987	\$ 1,087,120

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
<u>Planning & Development</u>			
Projects			
Zoning / Specific Use Permits	12	7	10
Plats	24	13	10
Site Plans	11	11	15
Special Projects	9	21	10
Variances	2	4	4
<u>Building Inspections</u>			
Permits			
New Homes	146	110	100
Multi-Family (units)	535	0	0
Commercial	15	33	3
Other	3,416	2,224	3,000
Permit fees collected	\$ 2,802,175	\$ 2,529,875	\$ 600,000
Contractor Registrations	572	612	600
Number of Inspections Performed	7,698	7,917	7,000
Rental Registrations	1,469	1,509	1,600
<u>Health Inspections</u>			
Health Inspections	635	835	800
Complaints Received	31	16	20
Registered Food Safety Managers	114	108	100
Registered Food Handlers	285	463	500
<u>Code Enforcement</u>			
Notice for Violations	8,899	13,161	11,000
Citations Issued	187	221	200

COST CENTER: 10 - Development Services FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 611,521	\$ 665,110	\$ 678,749
6111	Salaries, Overtime	826	1,500	1,500
6114	Hospitalization Insurance	67,166	76,109	78,850
6115	Social Security Taxes	46,303	51,250	54,710
6117	Retirement Contributions	79,421	86,590	94,710
6118	Uniforms	2,603	2,000	2,000
6120	Private Auto Allowance	3,628	2,063	3,588
6125	Education & Training	13,163	15,375	16,000
6126	Travel Expenses	6,278	6,000	7,000
6127	Dues & Membership	3,680	3,857	4,147
6210	Professional Services	49,741	15,722	7,500
6213	Contractual Services	51,086	55,000	50,000
6235	Printing Services	7,570	10,000	13,130
6244	Telephone Services	4,468	4,422	4,116
6275	Equipment Rental	2,833	1,947	2,685
6310	Office Supplies	4,007	2,646	3,000
6311	Copier Supplies	4,694	3,600	3,725
6312	Computer Supplies	4,933	2,659	4,955
6313	Janitorial Supplies	173	21	-
6320	Postage	8,813	13,500	10,000
6322	Small Tools	434	500	465
6323	Small Equipment	1,596	48	-
6330	Books & Periodicals	2,328	3,700	3,500

COST CENTER: 10 - Development Services FUND: 100 - General

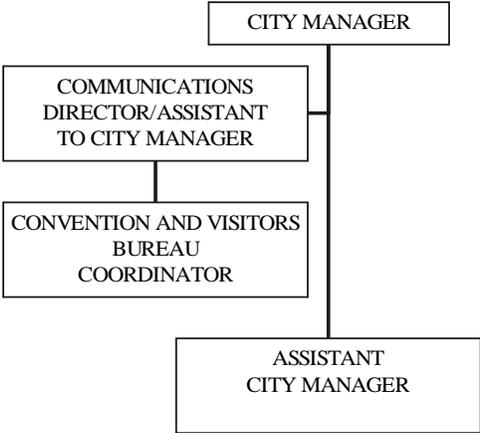
ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6331	Public Education Material	-	260	260
6335	Awards	-	150	150
6340	Fuel and Lubricants	9,406	4,378	6,000
6390	Miscellaneous Supplies	4,306	3,000	2,750
6430	Office Equipment - Maintenance	9,635	18,000	24,000
6440	Vehicle Maintenance	332	250	300
6441	Fleet Services	5,330	5,330	5,330
6550	Capital Outlay - Office Equipment	-	-	4,000
DEPARTMENT TOTAL		\$ 1,006,274	\$ 1,054,987	\$ 1,087,120

**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

GENERAL ADMINISTRATION

ANTONIO JOHNSTON
City Manager

GENERAL ADMINISTRATION ORGANIZATIONAL CHART 2009-2010 BUDGET



COST CENTER: 11 - General Administration

FUND: 100 - General

PROGRAM DESCRIPTION
<p>General Administration consists mainly of the functions and activities of the City Manager and the Assistant City Manager. These positions provide professional management of all City functions and the implementation of City Council policies in compliance with the duties set out by the City Charter.</p>

GOALS AND OBJECTIVES
<p>Goal: Provide professional management and leadership in all city activities.</p> <p>Objective: Respond to citizen's requests within 24 hours.</p> <p>Objective: Enhance communications and provide administrative support to the Mayor and the City Council.</p> <p>Objective: Manage City in fiscally responsible manner.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
City Manager	1	1	1
Assistant City Manager *	1	1	1
Communications Director/Assistant to City Manager	1	1	1
Convention and Visitors Bureau Coordinator P/T **	0	0	1
DEPARTMENT TOTAL	3	3	4

* Position is funded in the Utility Fund

** Position is funded in the Hotel/Motel Tax Fund

COST CENTER: 11- General Administration**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 355,074	\$ 554,085	\$ 436,428
Contractual Services	2,062	2,375	2,125
Supplies	2,852	2,950	2,100
DEPARTMENT TOTAL	\$ 359,988	\$ 559,410	\$ 440,653

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Respond to citizens request for assistance within 24 hours	100%	100%	100%
Publish City newsletter	4	4	4

COST CENTER: 11 - General Administration

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 270,867	\$ 422,623	\$ 333,394
6114	Hospitalization Insurance	18,903	19,415	15,927
6115	Social Security Taxes	13,190	31,250	23,610
6117	Retirement Contributions	36,571	56,700	46,720
6120	Private Auto Allowance	6,063	10,247	3,927
6125	Education & Training	1,935	2,850	2,850
6126	Travel Expenses	5,084	7,000	6,000
6127	Dues and Memberships	2,460	4,000	4,000
6213	Contractual Services	-	-	-
6235	Printing Services	122	125	125
6236	Advertising and Notices	-	250	-
6244	Telephone Service	1,927	1,900	1,900
6275	Equipment Rental	13	100	100
6310	Office Supplies	118	250	250
6311	Copier Supplies	372	400	400
6312	Computer Supplies	377	300	300
6320	Postage	33	300	300
6330	Books and Periodicals	706	700	350
6390	Miscellaneous Supplies	1,247	1,000	500
DEPARTMENT TOTAL		\$ 359,988	\$ 559,410	\$ 440,653

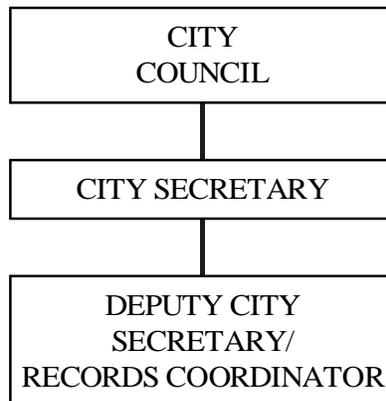


**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

CITY SECRETARY

CHRISTIE WILSON
City Secretary

CITY SECRETARY ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
<p>The office of the City Secretary is responsible for a broad range of administrative and clerical duties, including but not limited to, recording and maintaining the minutes of the proceedings of all City Council meetings. The City Secretary also directs the Records Management Program for the City and maintains ordinances, resolutions, and all other official records of the City of The Colony. All municipal elections are conducted by the office of the City Secretary. The City Secretary attends all council meetings, staff meetings, and various other committee meetings. Hundreds of documents are indexed for efficient access and research of legislative and governmental history.</p>

GOALS AND OBJECTIVES	
Goal:	Maintain the professional requirements of the Office of the City Secretary and pursue specialized certifications.
Objective:	Continue professional development through the Recertification program of Texas Municipal Clerks Association and the Master Municipal Clerk Program of the International Institute of Municipal Clerks.
Goal:	Publish and implement revised Records Management Manual and Disaster Recovery for Records.
Objective:	Revise 2000 Edition of Records Management Manual and provide training to city records liaison personnel. Complete Disaster Recovery Manual & review annually for needed updates.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
City Secretary	1	1	1
Deputy City Secretary/Records Coordinator	1	1	1
DEPARTMENT TOTAL	2	2	2

COST CENTER: 20 - City Secretary

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 174,793	\$ 186,593	\$ 191,455
Contractual Services	36,032	42,798	40,905
Supplies	5,045	6,743	6,850
Maintenance	1,514	-	5,127
Sundry Charges	3,135	4,375	-
DEPARTMENT TOTAL	\$ 220,519	\$ 240,509	\$ 244,337

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Elections conducted	1	1	0
City Council meetings			
Regular	22	23	23
Special/Work	15	10	10
Pages of City Council meeting minutes	160	155	155
Transcribed council minutes - within 5 days	80%	90%	90%
Ordinances adopted	42	48	48
Resolutions adopted	90	100	100
Process ordinances and resolutions - within 6 days	100%	100%	100%
Documents filed with Denton County	650	825	825
Documents destroyed per schedule (in pounds)	0	9,890	4,500
Requests for public records	244	280	300
Response to requests for public records pursuant to State law	100%	100%	100%
Documents published	64	75	75

COST CENTER: 20 - City Secretary

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 127,885	\$ 132,567	\$ 132,780
6111	Salaries, Overtime	1,771	1,500	2,000
6112	Part-time, Temporary	2,043	8,000	8,000
6114	Hospitalization Insurance	10,729	11,121	11,400
6115	Social Security Taxes	9,896	10,581	11,420
6117	Retirement Contributions	16,652	17,314	18,670
6118	Uniforms	-	125	125
6125	Education & Training	1,973	2,500	2,500
6126	Travel Expenses	3,474	2,500	4,000
6127	Dues & Memberships	370	385	560
6213	Contractual Services	12,128	17,750	17,750
6235	Printing Services	46	-	100
6236	Advertising & Notices	23,810	25,000	23,000
6275	Equipment Rental	48	48	55
6310	Office Supplies	308	500	500
6311	Copier Supplies	987	700	700
6312	Computer Supplies	292	200	200
6320	Postage	340	500	500
6330	Books & Periodicals	381	400	400
6335	Awards	2,255	4,243	4,250
6390	Miscellaneous Supplies	482	200	300
6430	Office Equipment - Maintenance	1,514	-	5,127
6830	Election Expense	3,135	4,375	-
DEPARTMENT TOTAL		\$ 220,519	\$ 240,509	\$ 244,337



***CITY OF THE COLONY
2009-2010
ANNUAL BUDGET***

CITY COUNCIL

CITY COUNCIL MEMBERS

PROGRAM DESCRIPTION
<p>The City Council is the governing body of the City. The City of The Colony is a Home Rule city with a Council/Manager form of government. The City Council is the legislative branch of the City government. The primary duty of the City Council is policy making, which includes identifying needs of the residents, formulating programs to meet the changing requirements of our community and measuring the effectiveness of ongoing municipal services.</p>

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel	\$ 6,881	\$ 12,549	\$ 10,680
Contractual Services	367	700	200
Supplies	2,345	2,130	2,000
Sundry charges	5,000	10,000	8,000
DEPARTMENT TOTAL	\$ 14,593	\$ 25,379	\$ 20,880

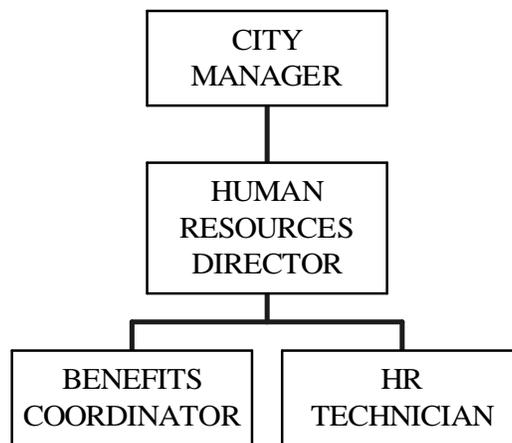
ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6112	Salaries, Part-Time	\$ 2,950	\$ 4,193	\$ 3,600
6115	Social Security Taxes	226	266	290
6118	Uniforms	47	490	490
6125	Education & Training	1,506	1,600	2,300
6126	Travel Expenses	2,152	6,000	4,000
6127	Dues & Memberships	-	-	-
6235	Printing Services	168	100	200
6244	Telephone Service	199	600	-
6330	Books & Periodicals	-	130	-
6390	Miscellaneous Supplies	2,345	2,000	2,000
6845	General Government	5,000	10,000	8,000
DEPARTMENT TOTAL		\$ 14,593	\$ 25,379	\$ 20,880

***CITY OF THE COLONY
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HUMAN RESOURCES

MARGARET BURKETT
Human Resources Director

HUMAN RESOURCES ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION

The Human Resources Department is a staff support function providing services in the area of recruitment, employment screening, benefits, classification, compensation, training, employee relations, counseling, and policy development. Services are provided internally to both supervisors and employees as well as externally to applicants. The department serves in the role of monitoring compliance with state and federal laws and City policies with regard to Human Resources related issues.

GOALS AND OBJECTIVES

Goal: Provide the highest quality of human resource support to other City functions.

Objective: Provide effective and timely recruitment, advertising, screening, and referral of qualified applicants for open positions.

Objective: Provide and maintain a compensation system that fairly and equitably compensates employees for performing established duties and responsibilities.

Objective: Administer a competitive and cost effective benefits program.

Objective: Monitor the employee compensation and evaluation program.

Objective: Continue updating job descriptions, and ensuring accuracy to existing positions as well as complying with legal requirements.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Human Resources Director	1	1	1
Benefits Coordinator	1	1	1
HR Technician	1	1	1
DEPARTMENT TOTAL	3	3	3

COST CENTER: 25 - Human Resources

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 235,566	\$ 254,034	\$ 272,741
Contractual Services	91,288	49,950	44,950
Supplies	5,250	6,650	5,750
Maintenance	1,305	-	-
DEPARTMENT TOTAL	\$ 333,409	\$ 310,634	\$ 323,441

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Employee orientations	55	28	40
New positions	16	3	1.5
Announce and advertise vacant positions within 7 days of notice	95%	95%	95%
Fill open positions - within 90 days of vacancy	75%	75%	75%
Employee resignations	31	10	20
Employee terminations	7	7	6
Training sessions (in house)	10	12	10
Retirements processed	4	3	2
Positions compared annually to the salary survey	100%	100%	100%
Job descriptions reviewed annually as vacancies occur.	100%	100%	100%

COST CENTER: 25 - Human Resources

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 171,645	\$ 182,096	\$ 194,681
6111	Salaries, Overtime	54	200	200
6112	Salaries, Part-time Temporary	-	1,000	1,000
6114	Hospitalization Insurance	15,860	16,598	17,100
6115	Social Security Taxes	12,399	13,461	15,670
6117	Retirement Contributions	22,115	23,579	26,990
6119	Medical Expenses	4,602	6,000	6,000
6125	Education & Training	7,765	9,000	9,000
6126	Travel Expenses	31	900	900
6127	Dues & Memberships	1,095	1,200	1,200
6213	Contractual Services	1,041	900	900
6235	Printing Services	1,553	1,500	1,500
6236	Advertising & Notices	88,283	45,000	40,000
6275	Equipment Rental	411	2,550	2,550
6310	Office Supplies	998	900	900
6311	Copier Supplies	161	200	200
6312	Computer Supplies	-	150	150
6320	Postage	418	500	500
6330	Books & Periodicals	1,253	1,500	1,250
6335	Awards	337	1,500	1,250
6390	Miscellaneous Supplies	2,083	1,900	1,500
6430	Office Equipment - Maintenance	1,305	-	-
DEPARTMENT TOTAL		\$ 333,409	\$ 310,634	\$ 323,441



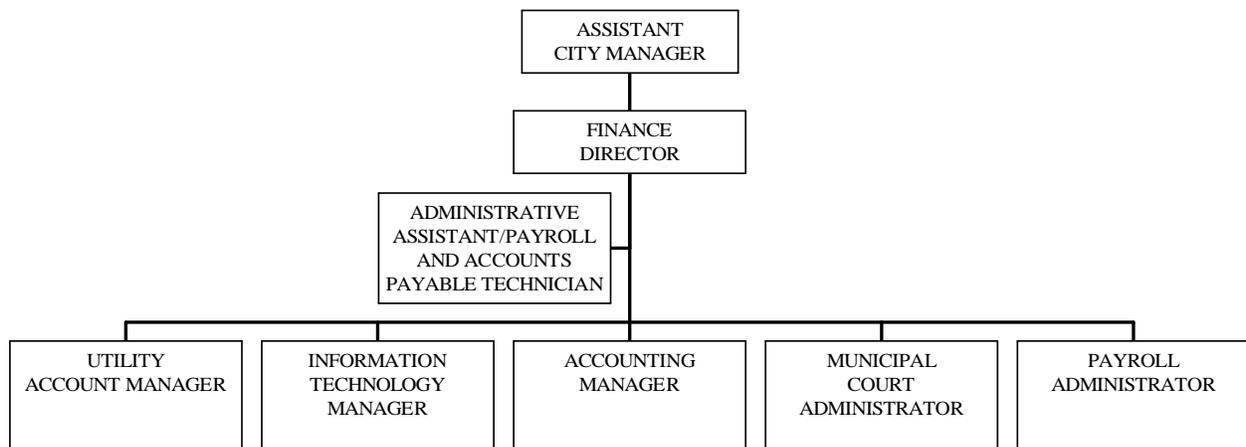
**CITY OF THE COLONY
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ANNUAL BUDGET**

FINANCE

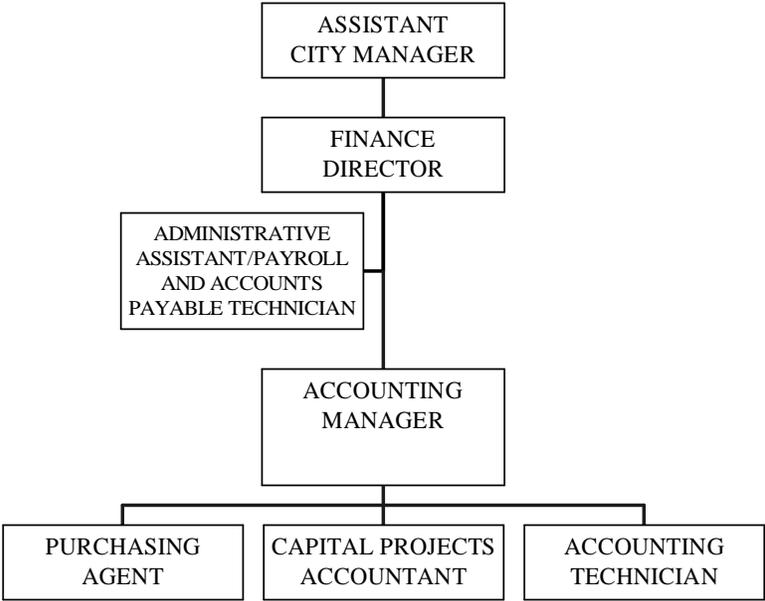
REBECCA KOO
Finance Director

GWEN MANSFIELD
Accounting Manager

FINANCE DIRECTOR ORGANIZATIONAL CHART 2009-2010 BUDGET



FINANCE ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
<p>The Finance Department is responsible for all fiscal transactions, the preparation of all financial reports, and the development of the City's annual operating budget. This department is also responsible for cash management, revenue collection, debt management, payment disbursements, coordinating all City purchases, and the investment of City funds. An audit of financial transactions is prepared annually by an external auditor to ensure the proper and ethical accounting of public funds.</p>

GOALS AND OBJECTIVES
<p>Goal: Improve the year-end reporting process.</p> <p>Objective: Design and prepare the 2009-2010 Annual Operating Budget according to the guidelines set forth by the Government Finance Officers Association in their Distinguished Budget Award Program.</p> <p>Objective: Complete the 2008-2009 audit process by January 31, 2010.</p> <p>Objective: Produce and print the Comprehensive Annual Financial Report by March 31, 2010.</p> <p>Goal: Strengthen the quality and timeliness of financial reporting.</p> <p>Objective: Monitor and report the financial and budgetary status of all revenues and expenditures each month.</p> <p>Objective: Monitor and report the financial and budgetary status of all capital projects each month.</p> <p>Goal: Implement savings through the bid process and negotiations.</p> <p>Objective: Coordinate purchasing efforts through interlocal on-line cooperation.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Director of Finance	1	1	1
Administrative Assistant	1	1	1
Accounting Manager	1	1	1
Capital Projects Accountant	1	1	1
Accounting Technician	1	1	1
Purchasing Agent	1	1	1
DEPARTMENT TOTAL	6	6	6

COST CENTER: 30 - Finance**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 454,024	\$ 458,008	\$ 465,628
Contractual Services	54,696	68,622	48,722
Supplies	9,322	10,537	9,727
Maintenance	12,029	12,500	13,198
DEPARTMENT TOTAL	\$ 530,071	\$ 549,667	\$ 537,275

PERFORMANCE INDICATORS & MEASUREMENT	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Distinguished budget award	1	1	1
Certificate of achievement in financial reporting	1	1	1
Complete all financial reports accurately and according to deadlines	99%	99%	99%
Wire transfers	305	305	300
Percentage of wire transfers processed on or before deadlines	100%	100%	100%
Purchase orders issued	412	450	465
Percentage complete requisitions - within 7 days after approval by Council	96%	98%	98%
Percentage of bank accounts collateralized 100%	100%	100%	100%
Percentage of debt service payments to paying agents according to schedule	100%	100%	100%

COST CENTER: 30 - Finance

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 343,417	\$ 349,800	\$ 350,724
6114	Hospitalization Insurance	24,558	23,266	24,126
6115	Social Security Taxes	24,685	24,902	27,173
6117	Retirement Contributions	44,645	45,695	49,070
6118	Uniforms	244	-	-
6120	Private Auto Allowance	3,628	3,600	3,600
6125	Education & Training	4,937	2,445	2,275
6126	Travel Expenses	5,109	5,100	5,575
6127	Dues & Memberships	2,803	3,200	3,085
6210	Professional Services	11,000	29,000	8,000
6212	Audit Services	26,887	30,000	27,025
6213	Contractual Services	354	100	160
6235	Printing Services	12,802	5,200	9,176
6244	Telephone Service	384	540	840
6275	Equipment Rental	3,268	3,782	3,521
6310	Office Supplies	2,373	2,321	2,183
6311	Copier Supplies	1,979	2,360	2,360
6312	Computer Supplies	284	1,107	1,084
6320	Postage	4,090	2,700	3,000
6330	Books & Periodicals	567	549	700
6390	Miscellaneous Supplies	28	1,500	400
6430	Office Equipment - Maintenance	12,029	12,500	13,198
DEPARTMENT TOTAL		\$ 530,071	\$ 549,667	\$ 537,275

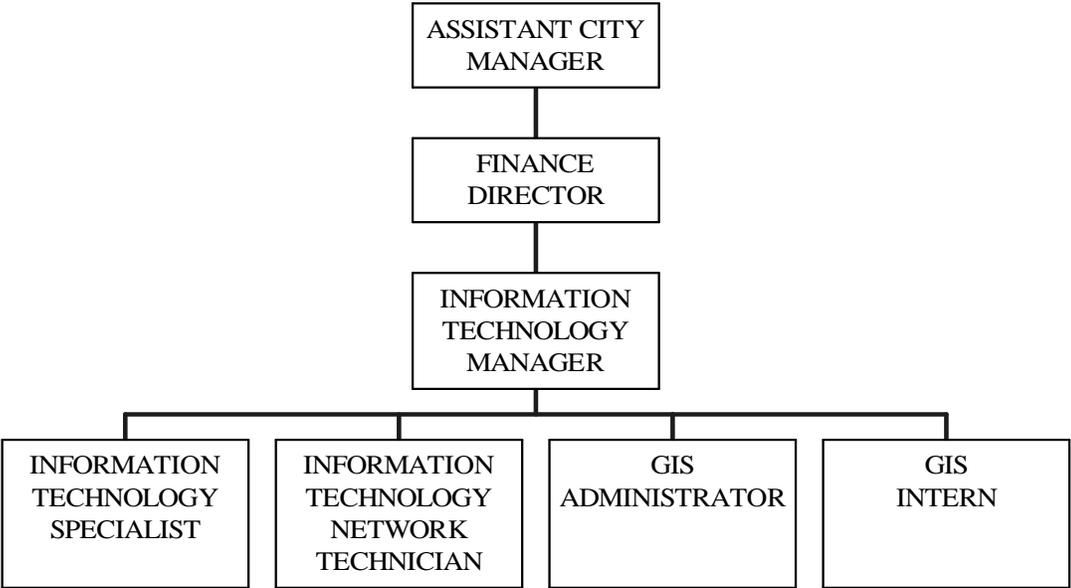
**CITY OF THE COLONY
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INFORMATION TECHNOLOGY

REBECCA KOO
Finance Director

BRUCE MAKER
Information Technology Manager

INFORMATION TECHNOLOGY ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
The Information Technology Department will provide the highest quality technology-based services in the most cost-effective manner, and to facilitate the City's mission as it applies to our citizens, city departments, and local community.

GOALS AND OBJECTIVES
Goal: Provide the leadership necessary to effectively strategize and tactically plan the best possible use of technology.
Goal: Provide policy and guidelines for the security and use of City computers and data.
Goal: Develop and maintain highly efficient, reliable, secure and innovative information systems in support of the City's many objectives.
Objective: Research, approve, and involve in hardware and software purchases by complying with the established City purchasing procedures.
Objective: Ensure virus detection software is operating at all times at each workstation, the data servers and the mail server.
Objective: Archive data as per the Records Retention policy for the purpose of data recovery.
Objective: Assign usernames for each employee as well as oversee passwords set by each employee.
Objective: Protect City interests by accounting for all application licenses, maintenance contracts, documentation, security policies and data integrity.
Objective: Work with vendors to access the City's network for periodic maintenance.
Objective: Upgrade and/or install all GIS software including ArcGIS server/SDE, ArcInfo, and ArcIMS.
Objective: Download 2009 aerial photos and digital two-foot contours from NCTCOG.
Objective: Maintain Phase II Storm Water Drainage projects within the GIS system.
Objective: Create policies and procedures for all aspects of Information Technology environment.
Objective: Perform Active Directory Domain migration and consolidation.
Objective: Perform server consolidations to lower overall costs.
Objective: Research, approve and implement a new phone system for all city facilities.
Objective: Install Blade Center for PD, Court, and Parks and Recreation.
Objective: Assist with the data/voice infrastructure for new buildings.
Objective: Ensure backup solution is working and policies are in place to maintain archived data.
Objective: Research, approve and implement a video/audio security system.
Objective: Maintain the media server with one years worth of archived videos and provide live streaming videos of Council Meetings.
Objective: Work with City Secretary's office to ensure electronic records retention is in compliance with regulations.
Objective: Provide fast and reliable access to all information systems.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Information Technology Manager	1	1	1
Information Technology Specialist	1	1	1
Information Technology Network Tech	1	1	1
GIS Administrator	1	1	1
GIS Intern	1	1	1
DEPARTMENT TOTAL	5	5	5

COST CENTER: 31 - Information Technology

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 341,297	\$ 401,971	\$ 409,213
Contractual Services	30,961	44,603	38,699
Supplies	20,871	53,100	37,600
Maintenance	119,547	146,500	180,052
Non-Capital	11,964	-	-
Capital Outlay	47,603	-	-
Capital Project Misc	98,557	91,478	54,499
DEPARTMENT TOTAL	\$ 670,800	\$ 737,652	\$ 720,063

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Help Desk tickets received	627	1,060	1,100
Help Desk tickets completed	615	1,050	1,090
Workstations installed	12	20	30
Servers installed	10	8	15
New employee setups	13	16	10
Total projects assigned	N/A	38	40
Total projects completed	N/A	15	15
Total GIS maps created	50	104	120

**COST CENTER: 31 - Information
Technology**

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 261,145	\$ 295,646	\$ 296,548
6111	Salaries, Overtime	3,430	6,000	6,000
6112	Part Time, Temporary	-	5,000	5,000
6114	Hospitalization Insurance	19,738	22,322	22,800
6115	Social Security Taxes	18,968	22,418	24,600
6117	Retirement Expense	34,002	38,935	41,900
6118	Uniforms	662	250	250
6120	Private Auto Allowance	429	-	-
6125	Education & Training	424	7,500	7,500
6126	Travel Expenses	1,850	3,200	4,000
6127	Dues & Memberships	650	700	615
6210	Professional Services	4,715	10,000	7,000
6213	Contractual Services	2,637	7,000	6,000
6235	Printing Services	790	1,500	1,500
6244	Telephone Service	22,769	26,103	24,199
6275	Equipment Rental	50	-	-
6310	Office Supplies	2,270	800	1,000
6311	Copier Supplies	327	250	250
6312	Computer Supplies	1,699	3,000	3,600
6316	Computer Supplies - Hardware	7,352	20,000	17,300
6317	Computer Supplies - Software	7,252	25,000	13,300
6320	Postage	91	50	50
6322	Small Tools	308	500	500
6330	Books & Periodicals	453	1,500	500

**COST CENTER: 31 - Information
Technology**

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6390	Miscellaneous Supplies	1,118	2,000	1,100
6430	Office Equipment - Maintenance	13,664	15,000	9,627
6452	Maintenance - Software	105,883	131,500	170,425
6551	Non-Capital Computer Hardware	9,983	-	-
6590	Non-Capital Other Equipment	1,981	-	-
6651	Computer Hardware Capt Outlay	17,766	-	-
6652	Computer Software Capt Outlay	2,000	-	-
6690	Capital Outlay Other Equipment	27,837	-	-
6751	Leasing - Computer Equipment	98,557	91,478	54,499
DEPARTMENT TOTAL		\$ 670,800	\$ 737,652	\$ 720,063

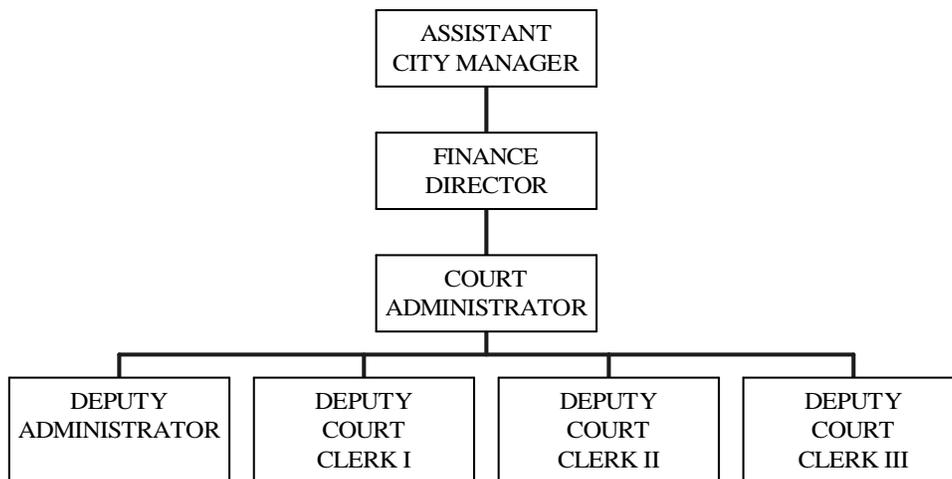
**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

MUNICIPAL COURT

REBECCA KOO
Finance Director

PATTI RISTAGNO
Court Administrator

MUNICIPAL COURT ORGANIZATIONAL CHART 2009-2010 BUDGET



COST CENTER: 40 - Municipal Court

FUND: 100 - General

PROGRAM DESCRIPTION

The Municipal Court is responsible for the prompt, accurate processing of misdemeanor charges and collections of fines. The Court prepares warrants for unpaid fines and maintains an efficient docket of cases for adjudication. The Colony Municipal Court is dedicated and committed to promoting the highest standards in customer service upholding the integrity of the court and building public trust and confidence.

GOALS AND OBJECTIVES

Goal: Ensure efficient and effective operation of the court.

Objective: Provide the best customer service for citizens of The Colony.

Objective: Work closely with the IT and Police Department to get bids and complete the security project for the Police and Court Building. Funds are to be taken from the Court Security Fund.

*NOTE - Security project put on hold by IT. Completion of this project should take place in fall of 2009.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Court Administrator	1	1	1
Deputy Administrator	1	1	1
Deputy Clerk I	1	1	1
Deputy Clerk II	1	1	1
Deputy Clerk III	0	1	1
Part-time Deputy Clerk	1	0	0
DEPARTMENT TOTAL	5	5	5

COST CENTER: 40 - Municipal Court**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 254,175	\$ 265,664	\$ 270,289
Contractual Services	74,673	85,650	81,150
Supplies	6,795	8,600	8,300
Maintenance	972	1,350	1,250
DEPARTMENT TOTAL	\$ 336,615	\$ 361,264	\$ 360,989

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Pre-trial cases	2,280	2,300	2,400
Bench trial cases	618	660	700
Jury trial cases	5	7	12
Request for records processed within 2 days	99%	99%	99%
Warrants issued	2,247	2,300	2,400
Citations issued / Traffic / State	11,927	12,500	13,250
Citations processed within 1 day of date issued	97%	98%	98%
Citations issued/City ordinance	626	500	650
Cases appealed to Denton County	87	65	65
Deferred cases granted by judge (Goal 15-20%)	19%	18%	18%
Class C cases filed by Citizens	13	20	25

COST CENTER: 40 - Municipal Court

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 180,265	\$ 193,838	\$ 194,804
6111	Salaries, Overtime	1,334	1,800	1,800
6112	Part-time, Temporary	7,881	-	-
6114	Hospitalization Insurance	25,538	27,340	28,500
6115	Social Security Taxes	14,053	14,461	15,730
6117	Retirement Contributions	23,296	25,250	27,230
6125	Education & Training	587	650	650
6126	Travel Expenses	1,080	2,125	1,375
6127	Dues & Memberships	140	200	200
6210	Professional Services	40,050	39,600	39,600
6211	Legal Services	19,125	27,500	24,500
6213	Contractual Services	-	1,000	1,000
6215	Jury Fees	180	1,000	500
6219	Credit Card Fees	12,395	12,900	11,900
6235	Printing Services	2,507	2,700	2,700
6244	Telephone Service	-	150	150
6275	Equipment Rental	417	800	800
6310	Office Supplies	2,255	2,850	2,350
6311	Copier Supplies	611	800	800
6312	Computer Supplies	1,105	1,250	1,250
6320	Postage	2,824	3,000	3,200
6330	Books & Periodicals	-	200	200
6390	Miscellaneous Supplies	-	500	500
6430	Office Equipment - Maint	972	1,350	1,250
DEPARTMENT TOTAL		\$ 336,615	\$ 361,264	\$ 360,989



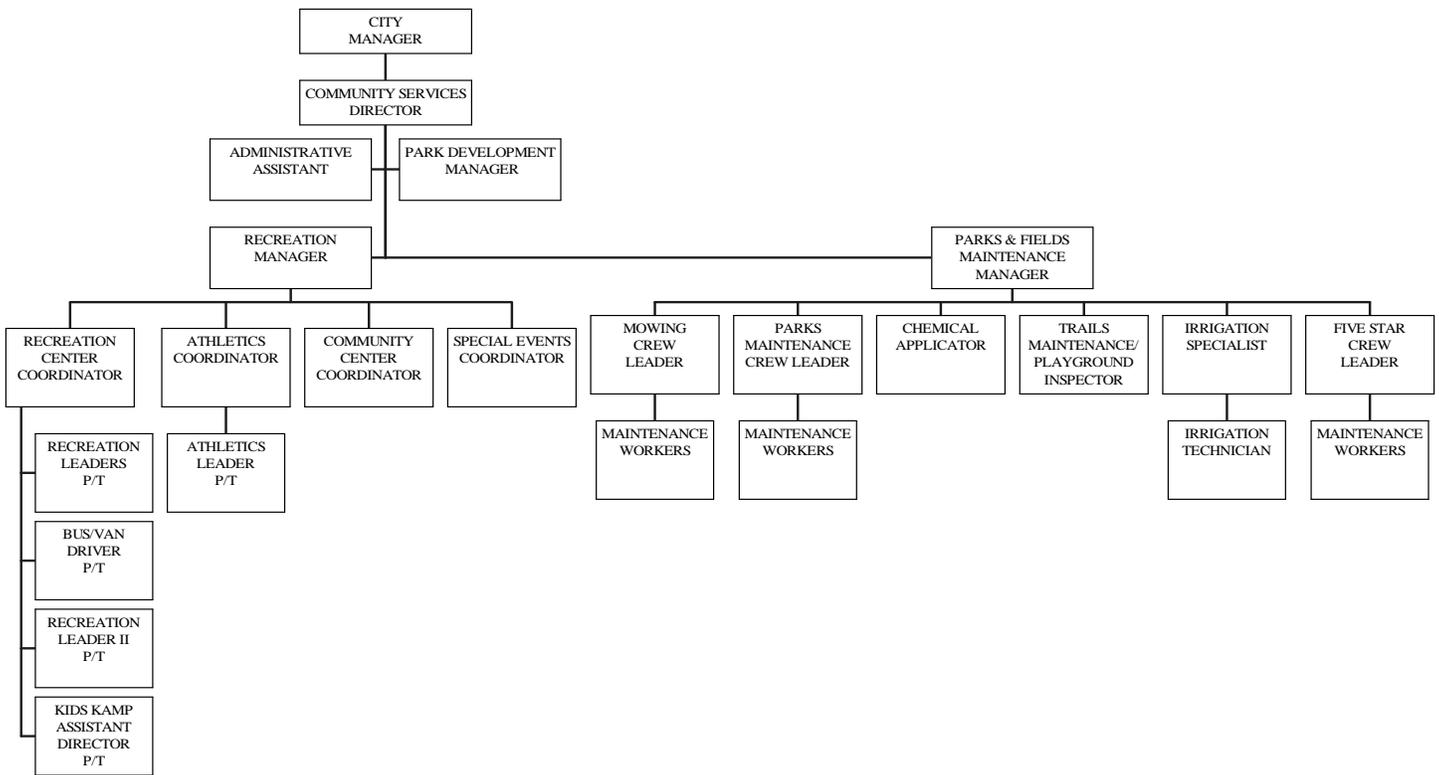
**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

PARKS AND RECREATION

PAM NELSON
Community Services Director

KEITH HELMS
Park Development Manager

PARKS & RECREATION ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION

The Parks and Recreation Department is responsible for the maintenance and operation of all City parks, athletic fields, recreational facilities and programs in the City. The Community Center, Lake Parks, Aquatic Park, and Special Events are also administered by this department.

GOALS AND OBJECTIVES

Administration

Goal: Ensure the availability of a wide range of leisure and recreational opportunities for our citizens that improve the quality of life in our community.

Objective: Recruit and develop a high quality staff.

Objective: Develop and implement programs and activities that are unique and desired.

Objective: Resolve concerns of citizens and customers in a timely manner.

Objective: Host special events that are desired by the community and increase tourism to The Colony.

Recreation

Goal: Provide high quality programs that meet a wide variety of interests which will benefit our citizens.

Objective: Continue to develop and maintain a variety of unique and desired programs.

Objective: Advertise programs using various formats.

Objective: Provide accurate information regarding all programs via telephone, in-person, City website, etc.

Objective: Recruit quality instructors.

Goal: Provide high quality, friendly and safe leisure facilities to the citizens of The Colony.

Objective: Provide staff with training that promotes excellent customer service.

Objective: Use various forms of advertising to notify patrons of upcoming events and activities including an email database, cable TV, newspapers, bulletin boards, direct mailings, etc.

Objective: Perform consistent walkthroughs of facilities to ensure that proper maintenance needs are met.

GOALS AND OBJECTIVES (Continued)

Athletics

Goal: Provide high quality athletic programs for youth and adults that cover a broad range of interests.

Objective: Continue to develop and maintain a variety of unique and desired athletic programs.

Objective: Recruit and hire quality officiating crews to ensure fair and equitable competitions.

Objective: Improve communication and working relationship with youth sport associations.

Objective: Provide accurate information regarding programs via telephone, in-person, City website, etc.

Goal: Provide, promote, and schedule safe, affordable, high quality athletic facilities for the community and north Texas region.

Objective: Recruit quality youth and adult athletic events from regional, state and national organizations.

Communicate with local associations to ensure that schedules are known and fields are properly prepared.

Objective: Partner with maintenance department to evaluate calendar and determine ideal scheduling to ensure health and longevity of the fields.

Objective: Relay complaints and concerns by facility users to maintenance department to ensure speedy resolution.

Objective: Communicate with internal departments the approved usage calendar to ensure that all users are adhering to maintenance guidelines.

Maintenance

Goal: Provide a safer and more pleasing environment for all youth and adult sports organizations and park users.

Objective: Promote employee certification in playground safety, chemical applications, and irrigation in a way that those certifications can best serve the needs of the department.

Goal: Improve the quality of the parks and open spaces through creative construction and maintenance.

Objective: Research and identify new concepts and ideas related to the construction and maintenance of parks and greenbelt areas.

COST CENTER: 50 - Parks and Recreation

FUND: 100 - General

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Community Services Director	1	1	1
Recreation Manager	1	1	1
Administrative Assistant	1	1	1
Parks & Fields Maintenance Manager	1	1	1
Parks Maintenance Crew Leader	1	1	1
Five Star Crew Leader	1	1	1
Mowing Crew Leader	1	1	1
Trails Maintenance/Playground Inspector	1	1	1
Irrigation Specialist	1	1	1
Irrigation Technician	1	1	1
Chemical Applicator	1	1	1
Maintenance Workers	6	7	7
Athletics Coordinator	1	1	1
Recreation Coordinator	1	1	1
Recreation Leaders - Part-Time	2	2	2
Customer Service Rep. Recreation Leader II - P/T	2	2	2
Bus/Van Driver - Part-Time	1	1	1
Athletics Leader - Part-Time	1	1	1
Kids Kamp Assistant Director - Part-Time	0	1	1
DEPARTMENT TOTAL	25	27	27

50% of the Irrigation Specialist and Trails Maintenance/Playground Inspector are funded in the CDC Fund.

COST CENTER: 50 - Parks and Recreation

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 1,182,416	\$ 1,262,069	\$ 1,304,261
Contractual Services	357,012	389,611	374,215
Supplies	156,737	135,574	147,376
Maintenance	176,980	159,776	173,319
Non-Capital	4,196	4,100	4,000
Capital Outlay	5,057	5,776	6,000
DEPARTMENT TOTAL	\$ 1,882,398	\$ 1,956,906	\$ 2,009,171

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
<u>Administration</u>			
Participants for all recreation programs, activities and events	50,000	50,000	50,000
Citizen/Customer concerns responded to within 1 day	90%	90%	90%
Staff training hours	700	725	700
Number of special events hosted	13	13	14
<u>Recreation</u>			
Program participants per month	375	375	375
Amount of program revenue collected	\$165,000	\$160,000	\$170,000
Amount of facility and pass revenue collected	\$40,000	\$45,000	\$38,500
Passes sold	1,500	1,750	1,700
Facility passes scanned per month	1,150	1,250	1,225
<u>Athletics</u>			
Number of field rental hours	5,200	5,200	5,250
Number of games played	3,450	3,500	3,500
Athletic tournament participants	7,800	8,000	8,000
Athletic league participants	5,000	5,000	5,000

COST CENTER: 50 - Parks and Recreation

FUND: 100 - General

PERFORMANCE INDICATORS & MEASUREMENTS (continued)	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
<u>Park Maintenance</u>			
Baseball fields prepped for games per year (Five Star)	560	560	560
Sports field aeration cycles completed (Five Star)	8	8	9
Sports field mowing cycles completed (Five Star)	90	90	72
Sports field mowing cycles completed	38	38	20
Playground inspections completed per year	156	156	180
Litter control cycles completed 2 times a week	50	50	50
Greenbelt acres mowing cycles completed per year	17	17	17
Irrigation system inspections completed per year	224	224	288
Irrigated acres per man	109	112	112
Fire ant control yearly applications planned	4	4	2
Fire ant control applications completed as scheduled	100%	100%	100%
Mosquito control applications planned per year	8	8	2*
Weed control applications planned per year	0	6	6

* Mosquito applications now contracted. Number indicated is off-season applications

COST CENTER: 50 - Parks and Recreation FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 754,910	\$ 786,298	\$ 820,442
6111	Salaries, Overtime	29,236	37,887	32,887
6112	Part-Time, Temporary	102,456	112,900	112,900
6114	Hospitalization Insurance	96,166	102,720	108,300
6115	Social Security Taxes	67,424	70,818	77,580
6117	Retirement Contributions	104,192	109,624	118,680
6118	Uniforms	10,585	10,641	9,400
6119	Medical Expense	245	190	190
6120	Private Auto Allowance	3,628	3,600	3,600
6125	Education & Training	5,794	10,000	8,500
6126	Travel Expenses	4,375	10,085	5,895
6127	Dues & Memberships	3,406	7,306	5,887
6210	Professional Services	-	3,500	2,500
6213	Contractual Services	315,781	341,390	330,000
6214	Janitorial Services	-	600	600
6219	Credit Card Fees	11,298	10,500	9,000
6235	Printing Services	12,805	13,000	13,000
6236	Advertising & Notices	-	250	250
6244	Telephone Service	7,587	9,000	8,475
6260	Building Rental	-	-	2,000
6275	Equipment Rental	9,407	11,371	8,390
6285	Miscellaneous Expense	133	-	-
6310	Office Supplies	2,104	2,750	2,750
6311	Copier Supplies	3,105	3,665	3,665

COST CENTER: 50 - Parks and Recreation FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6312	Computer Supplies	5,290	5,325	4,325
6313	Janitorial Supplies	2,590	3,600	3,050
6315	Program Supplies	8,603	8,000	8,000
6320	Postage	8,647	8,670	9,000
6322	Small Tools	2,088	2,000	2,000
6323	Small Equipment	1,996	2,000	2,000
6330	Books & Periodicals	332	250	250
6335	Awards	17,747	17,000	18,685
6340	Fuel & Lubricants	22,141	16,900	17,000
6345	Chemicals	75,776	60,764	70,376
6346	Compressed Gases	79	100	100
6360	Medical Supplies	190	300	300
6390	Miscellaneous Supplies	6,048	4,250	5,875
6410	Building Maintenance	3,706	3,000	4,400
6425	Traffic and Street Maintenance	-	750	750
6430	Office Equipment - Maintenance	5,969	6,500	6,500
6440	Vehicle Maintenance	341	1,347	500
6441	Fleet Services	62,604	62,604	62,604
6450	Park Maintenance	72,127	59,575	69,845
6460	Irrigation Maintenance	21,435	19,000	19,000
6470	Other Equipment Maintenance	10,799	7,000	9,720
6590	Non-Capital Other Equipment	4,197	4,100	4,000
6690	Capital - Other Equipment	5,056	5,776	6,000
DEPARTMENT TOTAL		\$ 1,882,398	\$ 1,956,906	\$ 2,009,171



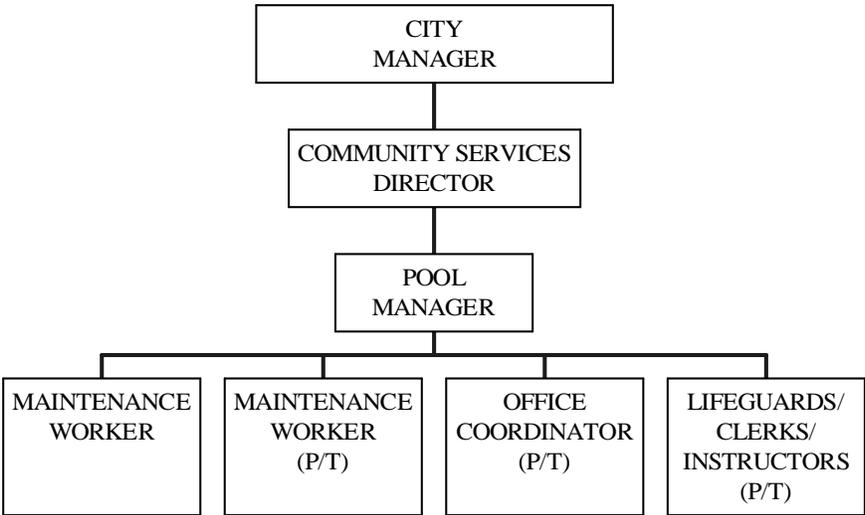
**CITY OF THE COLONY
2009-2010
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AQUATIC PARK

PAM NELSON
Community Services Director

ELISE KNOX
Aquatic Park Manager

AQUATIC PARK ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
<p>The Aquatic Park consists of one indoor competitive training pool, two outdoor leisure lagoons, and a children's splash park. The unusual three-acre park includes sand volleyball, shade structures, and two pavilions. Recipient of an international award for innovative staff training programs, this department is responsible for providing a safe, yet exciting water recreation environment. Diverse activities include kayaking, leisure swim, adult exercise classes, scuba, four competitive swim teams, creative special events, and swim classes for all ages.</p>

GOALS AND OBJECTIVES
<p>Goal: Provide high quality water safety education to satisfied guests of all ages and needs.</p> <p>Objective: Deliver a wider variety of learning opportunities for children, teens, and adults. Objective: Improve satisfaction level from citizen's surveys. Objective: Expand participation in programs.</p> <p>Goal: Continue to provide the highest standards in pool water cleanliness and facility quality.</p> <p>Objective: Complete all audits within allowed time frame. Objective: Monitor facility audits on safety and water conditions. Objective: Evaluate level of customer satisfaction by using surveys. Objective: Expand outer areas of park by improving landscaping and adding features.</p> <p>Goal: Attain or improve annual expected income projections.</p> <p>Objective: Expand attendance for Public Swim. Objective: Enhance revenues by increasing the frequency of rentals. Objective: Increase the size of all swim teams. Objective: Create a publicity drive that will broaden our reach into outer communities and organizations.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Pool Manager	1	1	1
Maintenance Worker	1	1	1
Part-Time Maintenance Worker	1	1	1
Part-Time Office Coordinator	1	1	1
Part-Time Regular Lifeguard	1	1	1
Part-Time Lifeguards/Clerks/Instructors	6	6	6
Part-Time Lifeguards	20	20	20
DEPARTMENT TOTAL	31	31	31

COST CENTER: 51- Aquatic Park

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 293,527	\$ 293,334	\$ 296,515
Contractual Services	18,403	17,865	17,915
Supplies	27,172	25,935	26,020
Maintenance	18,803	27,610	24,195
DEPARTMENT TOTAL	\$ 357,905	\$ 364,744	\$ 364,645

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Number of Public "Learn to Swim" Classes	129	150	150
Number of Youth Program Categories	9	9	9
Number of Adult Program Categories	5	5	5
Surveys completed for activities and programs	546	575	575
Customer service surveys rated good or excellent	99%	99%	99%
Instructors skill survey that are good or excellent	98%	99%	99%
Facility appearance survey rated good or excellent	99%	99%	99%
Number of trees at facility	21	26	30
Number of trees pruned and maintained	100%	100%	100%
Water balance audits	4,450	4,400	4,400
Water balance audits rated good or excellent	99%	99%	99%
Daily entries for Public "LTS" Classes	6,117	7,150	7,150
Daily entries for Private Swim Lessons	1,000	900	900
Daily entries for Lifeguarding, CPR, Adult Classes	147	150	150
Guests in Summer Public Swim, Lap & Splash	15,208	16,000	16,000
Summer Public Swim guests at non-resident fee	96%	95%	80%
Daily entries on TCAP swim clubs (team)	1,610	2,000	2,000
Daily entries on independent swim teams	4,768	5,500	5,500
Guest entries at Private Party Rentals (est)	4,323	4,500	4,500
Daily entries through outside swim instructors	49	100	100
Daily entries for outside sponsors & programs (kayak, SCUBA, therapists, personal trainers)	723	800	800
Daily entries in Group Aerobic Programs	4,646	4,750	4,750

COST CENTER: 51 - Aquatic Park**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 80,918	\$ 87,444	\$ 88,020
6111	Salaries, Overtime	1,172	1,500	1,500
6112	Part-Time Temporary	167,733	158,025	158,025
6114	Hospitalization Insurance	10,426	10,964	11,400
6115	Social Security Taxes	19,111	18,948	19,800
6117	Retirement Contributions	11,039	11,508	12,400
6118	Uniforms	1,289	3,000	3,000
6125	Education & Training	548	625	750
6126	Travel Expenses	1,202	1,250	1,550
6127	Dues & Memberships	90	70	70
6213	Contractual Services	7,509	6,925	6,925
6214	Janitorial Services	6,707	6,620	6,620
6235	Printing Services	2,681	2,680	2,680
6236	Advertising and Notices	-	-	50
6244	Telephone Service	1,485	1,460	1,460
6275	Equipment Rental	21	180	180
6310	Office Supplies	322	825	525
6311	Copier Supplies	425	500	500
6312	Computer Supplies	787	610	610
6313	Janitorial Supplies	3,537	3,385	3,385
6315	Program Supplies	2,230	2,845	2,845
6320	Postage	354	275	350
6322	Small Tools	636	820	670
6323	Small Equipment	3,125	745	840

COST CENTER: 51 - Aquatic Park

FUND: 100 - General

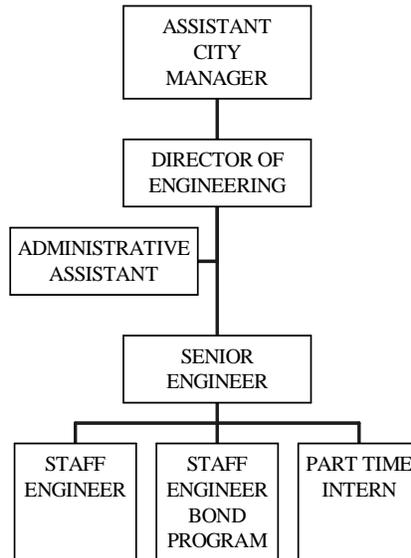
ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6330	Books & Periodicals	174	75	165
6340	Fuel & Lubricants	114	150	150
6345	Chemicals	13,329	13,395	13,650
6360	Medical Supplies	431	500	520
6390	Miscellaneous Supplies	1,707	1,810	1,810
6410	Building Maintenance	3,240	2,035	2,035
6425	Sign Maintenance	312	2,000	2,000
6430	Office Equipment - Maint.	180	250	250
6441	Fleet Services	1,330	1,330	1,330
6445	Radio Maintenance	-	100	100
6450	Park Maintenance	5,931	9,375	10,800
6470	Other Equipment - Maint	7,810	12,520	7,680
DEPARTMENT TOTAL		\$ 357,905	\$ 364,744	\$ 364,645

***CITY OF THE COLONY
2009-2010
ANNUAL BUDGET***

ENGINEERING

***GORDON SCRUGGS
Director of Engineering***

ENGINEERING DEPARTMENT ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
<p>The Engineering Department plans and coordinates engineering services for the City, including design and construction of land development and capital improvement projects, construction inspections, infrastructure improvement, floodplain administration, impact fee administration, and long range planning. Reviews construction plans for conformance with City codes and ordinances. Prepares items for City Council, boards, commissions, and attends these meetings for presentations and technical support.</p>

GOALS AND OBJECTIVES
<p>Goal: Review and approve engineering designs, plans, plats and site plans, and other engineering support services.</p> <p>Objective: Review plats, site plans, and engineering plans for conformance with the City's Engineering design standards and other applicable regulations.</p> <p>Objective: Serve as the City's Floodplain Administrator.</p> <p>Objective: Initiate drainage studies, street paving/drainage designs, and other technical support services.</p> <p>Objective: Initiate continuous updates of the City's water and wastewater maps.</p> <p>Objective: Coordinate preparation and review of plans for Austin Ranch water and wastewater improvements, FM 423, FM 423 Utility Relocation, Tribute Development Projects, Austin Ranch Development Projects, development projects along the FM 423 and Hwy 121 Corridors, small city sponsored projects (Police Facility Expansion, Austin Ranch Fire Station and new Public Works Building) and Denton County funded thoroughfares.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Director of Engineering *	1	1	1
Senior Engineer **	1	1	1
Staff Engineer	1	1	1
Staff Engineer - Bond Program ***	1	1	1
Administrative Assistant ****	1	1	1
Part-time Engineering Intern *****	1	1	1
DEPARTMENT TOTAL	6	6	6

* 25% paid by Storm Water Utility Fund, 25% by Capital Projects Administration Fund and 50% by Utility Fund

** 50% of this position is funded by the Capital Projects Administration and 50% is funded by the Storm Water Utility Fund

*** Paid out of Capital Projects Fund

**** 90% of this position is funded by the Capital Projects Administration Fund and 10% by the Storm Water Utility Fund

***** 40% of this position is funded by General Fund and 60% by the Storm Water Utility Fund

COST CENTER: 69 - Engineering Department**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 170,299	\$ 109,588	\$ 108,839
Contractual Services	16,246	40,278	31,810
Supplies	4,316	5,400	5,400
Maintenance	279	72	3,072
Capital Outlay	10,500	-	-
DEPARTMENT TOTAL	\$ 201,640	\$ 155,338	\$ 149,121

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Land Development			
Review commercial plans within 3 weeks	95%	95%	95%
Review site plans and plats	105	110	100
Review single-family engineering plans	30	20	20
Review multi-family engineering plans	18	13	15
Review commercial engineering plans	48	40	35
Capital Improvements			
Review City capital plans within 3 weeks	95%	95%	95%
Water Distribution	27	30	28
Paving and drainage	21	30	28
Wastewater Collection and Treatment	24	30	25
Floodplain Permits			
Review plans within 3 weeks	6 95%	7 95%	7 95%

COST CENTER: 69 - Engineering Department

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 122,033	\$ 75,545	\$ 74,038
6111	Salaries - Overtime	31	32	-
6112	Salaries Part-Time	7,324	6,225	6,725
6114	Hospitalization Insurance	8,068	6,130	5,700
6115	Social Security Taxes	9,493	6,221	6,560
6117	Retirement Contributions	16,141	10,039	10,420
6120	Private Auto Allowance	3,023	1,196	1,196
6125	Education & Training	1,240	1,800	1,800
6126	Travel Expenses	9	400	400
6127	Dues & Memberships	2,936	2,000	2,000
6210	Professional Services	13,481	38,828	30,360
6213	Contractual Services	565	150	150
6235	Printing Services	182	200	200
6244	Telephone Service	1,683	600	600
6275	Equipment Rental	335	500	500
6310	Office Supplies	1,439	1,500	1,500
6311	Copier Supplies	1,007	600	600
6312	Computer Supplies	283	600	600
6320	Postage	1,227	1,400	1,400
6330	Books & Periodicals	-	500	500
6390	Miscellaneous Supplies	361	800	800
6410	Building Maintenance	-	72	72
6430	Office Equipment Maintenance	279	-	-
6431	Maintenance - IT Services	-	-	3,000
6670	Capital Outlay - Streets	10,500	-	-
DEPARTMENT TOTAL		\$ 201,640	\$ 155,338	\$ 149,121

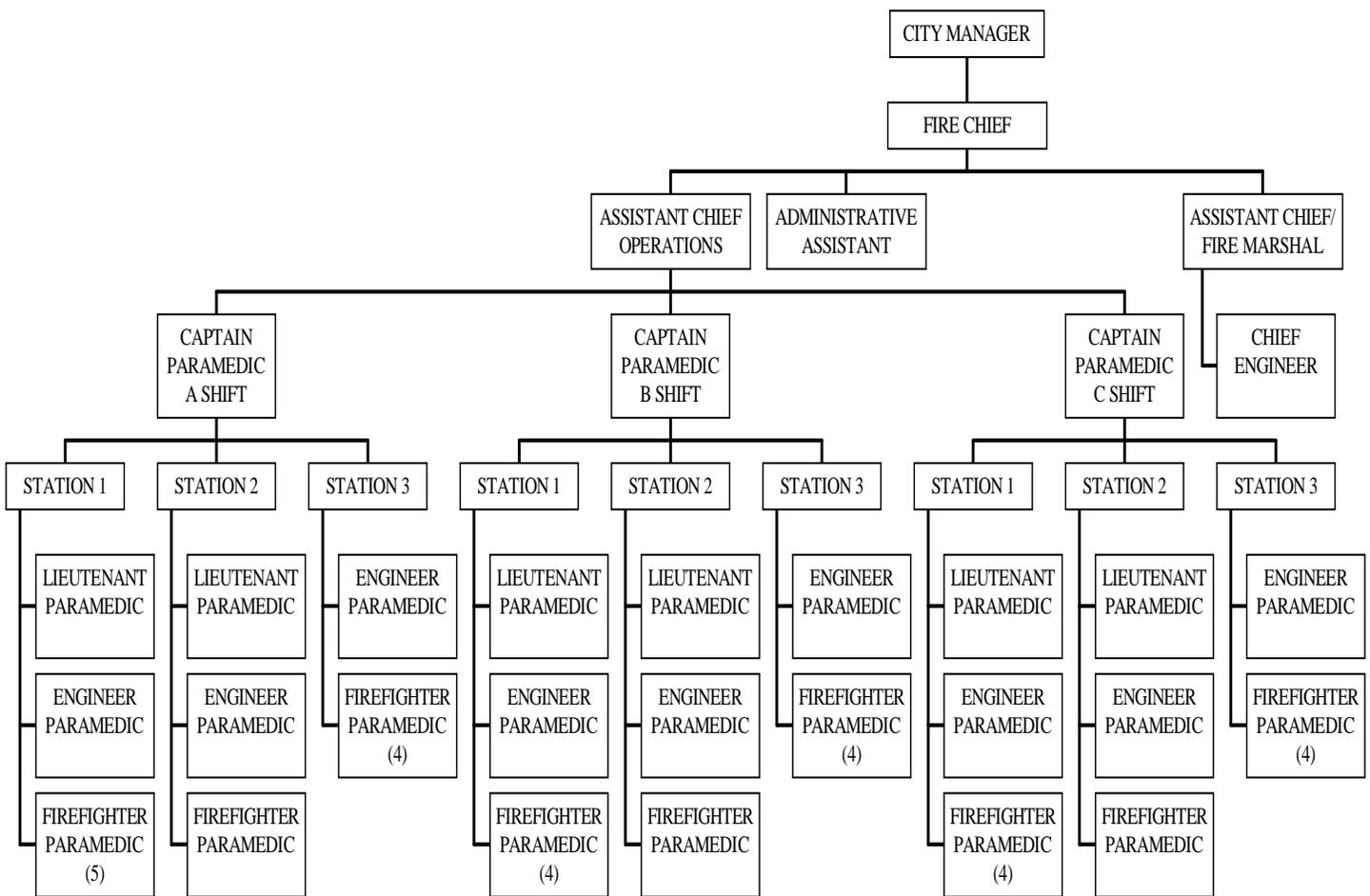


**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

FIRE DEPARTMENT

SCOTT THOMPSON
Fire Chief

FIRE DEPARTMENT ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
<p>The Colony Fire Department is responsible for safeguarding its citizens from a multitude of possible hazardous situations. The department provides responses to all fire and emergency medical service related emergencies. Responsibilities include fire prevention, public education, basic hazardous materials and rescue responses. Superior customer service is our highest priority.</p>

GOALS AND OBJECTIVES
<p>Goal: Provide a safe occupational environment for all fire personnel to accomplish their assigned tasks during non-emergency and emergency incidents.</p> <p>Objective: Continue basic and advanced training for firefighter/paramedics and staff. Objective: Provide the very best protective equipment available for each individual. Objective: Continue a comprehensive maintenance program for all apparatus, equipment and facilities. Objective: Attend safety seminars/classes that promote firefighter safety and survival and strategy and tactics. Objective: Conduct Fire, Rescue or EMS training 6 days per week. Objective: Professional development training for all ranks.</p> <p>Goal: Deliver the very best customer service possible for our citizens.</p> <p>Objective: Improve the Citizen's Fire Academy to enhance the understanding of the fire department's function and purpose. Objective: Improve our annual fire inspections program to include all commercial occupants. Objective: Continue activities recommended by the International Standardization Organization that will assist the city in improving its Public Protection Classification. Objective: Organize a customer support program in conjunction with the American Legion Objective: Continue the revision of the department's five year plan for stations and personnel for service enhancement.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Fire Chief	1	1	1
Assistant Chief Operations	1	1	1
Fire Marshall/Assistant Chief	1	1	1
Captains	3	3	3
Lieutenants	6	6	6
Firefighters/Paramedics/Engineers	9	9	9
Firefighters/Paramedics	27	27	28
Administrative Assistant	1	1	1
Chief Engineer*	1	1	1
DEPARTMENT TOTALS	50	50	51

* This position is paid out of the Fleet Services Fund.

COST CENTER: 70 - Fire Department

FUND: 100 - General

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 3,916,270	\$ 4,223,402	\$ 4,467,836
Contractual Services	59,766	64,122	64,963
Supplies	109,628	95,800	101,018
Maintenance	123,602	127,034	115,584
Non-Capital	6,964	-	-
Sundry Charges	1,893	-	-
DEPARTMENT TOTAL	\$ 4,218,123	\$ 4,510,358	\$ 4,749,401

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Fire service calls	570	580	600
Fires responded to in under 5 minutes	293	242	300
Response to fire emergencies 5 minutes or less	70%	51%	50%
Commercial fire inspections	120	292	300
Follow-up Commercial fire inspections completed (30 days or less)	100%	100%	100%
Fire property loss	\$1,840,010	\$294,000	\$300,000
Arson fires investigated	8	5	5
EMS responses	1,548	1,657	1,700
EMS calls responded to in under 4 minutes	1,106	805	765
Respond to EMS emergencies in 4 minutes or less	71%	49%	45%
Mutual aid			
Given to other entities	50	58	60
Received from other entities	41	46	51
Training hours (EMS & Fire)	37,260	37,260	37,500
Contact hours for public education	300	315	315

COST CENTER: 70 - Fire Department

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6108	Step Increases	\$ -	\$ -	\$ 54,504
6110	Salaries	2,683,243	2,977,894	3,165,016
6111	Salaries, Overtime	292,921	240,000	150,000
6114	Hospitalization Insurance	248,292	264,475	279,300
6115	Social Security Taxes	218,741	239,122	264,331
6117	Retirement Contributions	380,704	416,411	459,130
6118	Uniforms	64,462	68,000	66,500
6119	Medical Expenses	2,425	2,500	1,125
6125	Education & Training	16,226	5,000	11,650
6126	Travel Expenses	2,880	3,000	9,280
6127	Dues & Memberships	6,376	7,000	7,000
6210	Professional Services	24,091	25,500	26,440
6213	Contractual Services	14,327	15,400	14,740
6235	Printing Services	1,354	1,500	2,090
6244	Telephone Service	16,165	17,900	17,900
6275	Equipment Rental	3,829	3,822	3,793
6310	Office Supplies	3,109	2,500	2,400
6311	Copier Supplies	1,156	1,500	1,500
6312	Computer Supplies	5,072	3,100	3,100
6313	Janitorial Supplies	7,300	7,500	7,500
6315	Program Supplies	1,413	1,500	1,643
6320	Postage	1,725	700	700

COST CENTER: 70 - Fire Department

FUND: 100 - General

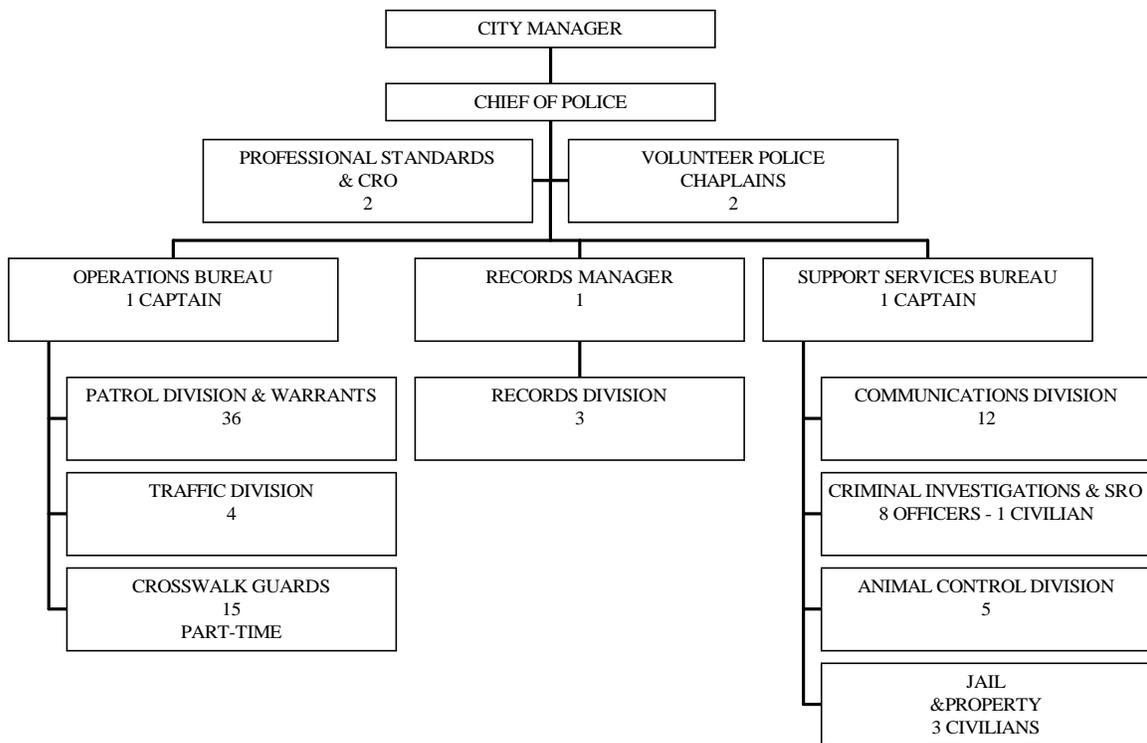
ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6322	Small Tools	2,538	3,800	5,000
6330	Books & Periodicals	6,953	5,000	5,900
6331	Public Education Materials	14,253	12,500	11,500
6340	Fuel & Lubricants	12,939	9,000	8,000
6345	Chemicals	890	900	1,850
6346	Compressed Gases	2,322	2,800	2,800
6360	Medical Supplies	36,245	30,000	35,395
6390	Miscellaneous Supplies	12,822	14,000	12,730
6393	Investigative Supplies	528	600	600
6394	Tactical Supplies	363	400	400
6410	Building Maintenance	6,351	6,200	7,900
6430	Office Equipment - Maintenance	72	250	500
6440	Vehicle Maintenance	4,962	7,500	7,500
6441	Fleet Services	90,084	90,084	70,084
6445	Radio Maintenance	6,982	12,000	12,100
6470	Other Equipment	15,151	11,000	17,500
6590	Non-Capital - Radios	6,964	-	-
6828	Miscellaneous Local Grants	1,893	-	-
DEPARTMENT TOTAL		\$ 4,218,123	\$ 4,510,358	\$ 4,749,401

**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

POLICE DEPARTMENT

JOSEPH T. CLARK
Police Chief

POLICE DEPARTMENT ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION

The Colony Police Department's mission statement is: **Our citizens' safety, security, and well being, are our highest priority.** All programs are focused on this mission. The Colony Police Department strives to be a recognized leader in the professional delivery of police services by focusing on total quality in all performances. Basic service functions of the department are the enforcement of all state laws and municipal ordinances, providing animal control services, improvement of traffic safety within the City by investigation, enforcement, and educational activities, youth drug awareness activities, and crime prevention programs.

GOALS AND OBJECTIVES

Goal: Provide professional police services.

Objective: Maintain a sufficient number of trained staff, adequately equipped and supplied, to provide basic police services to the community while actively enforcing laws and ordinances.

Objective: Increased training to help insure a professional staff capable of exceeding citizen's expectations.

Objective: Continuing improvement/replacement of equipment and uniforms.

Goal: Protect our citizens against the criminal actions of others and enhance their sense of security, safety and well being.

Objective: Reduction in per capita UCR crime rate.

Objective: Increased recovery of property.

Objective: Increased UCR case clearance rate.

Objective: Improvement in citizen surveys.

Objective: Expand usage of bicycle patrol operations between the hours of 15:30 and 19:00, after school in target areas and within Austin Ranch.

Goal: Improve traffic safety and our citizen's sense of safety and security.

Objective: Reduction in vehicle accidents.

Objective: Expand traffic division and enforcement activities.

Goal: Provide public education to prevent crime, substance abuse, increase school safety and improve public perception and partnerships with The Colony Police.

Objective: Continue/expand Citizen Police Academy.

Objective: Continue Alcohol and Substance Awareness Program in Elementary Schools.

Objective: Continue School Resource Officer program in The Colony High School.

Objective: Continue supporting National Night Out and Neighborhood Crime Watch activities.

Objective: Increase bicycle patrol activities to increase officer-citizen contacts.

Goal: Expand narcotic/vice investigations within the city.

Objective: Increased number of search warrants.

Objective: Increased street value of drugs seized.

Objective: Increased undercover operations related to all substance abuse by adding an investigator.

COST CENTER: 75 - Police Department**FUND: 100 - General**

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Chief	1	1	1
Captains	2	2	2
Lieutenants	5	5	5
Sergeants	5	6	6
Patrol Officers	26	26	26
Traffic Officers	4	4	3
CID Investigators	5	5	6
Community Resource/A.S.A.P. Officer	1	1	1
School Resource Officer	1	1	1
Communications Supervisor	1	1	1
Communication Officers/Dispatchers	10	11	11
Records Coordinators	3	3	3
Records Supervisor	1	1	1
CID Administrative Assistant	1	1	1
Community Service Officers/Property Tech./Jailers	1	3	3
School Crossing Guards	15	15	15
Warrants Officer/Bailiff	2	2	2
Animal Control Manager	1	1	1
Animal Control Officers	3	3	3
Animal Control Receptionist	1	1	1
DEPARTMENT TOTAL	89	93	93

COST CENTER: 75 - Police Department**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 5,182,750	\$ 5,800,644	\$ 6,053,957
Contractual Services	36,607	45,190	44,518
Supplies	202,532	171,190	165,660
Maintenance	178,302	272,574	275,693
Non-Capital	3,211	-	-
Sundry Charges	2,500	3,000	3,000
DEPARTMENT TOTAL	\$ 5,605,902	\$ 6,292,598	\$ 6,542,828

COST CENTER: 75 - Police Department**FUND: 100 - General**

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Citations issued	11,129	12,000	12,000
Property recovery rate	26%	40%	40%
Traffic accidents	596	600	600
Accident reports submitted daily to Texas Department of Public Safety within 10 days	100%	100%	100%
Criminal Justice Information Systems reports submitted daily to the Texas Department of Public Safety within 5 days	100%	100%	100%
Driving While Intoxicated /Administrative License Revocation reports submitted daily to Texas Department of Public Safety within 10 days	100%	100%	100%
Uniform Crime Reporting reports submitted monthly to Texas Department of Public Safety within 10 days	100%	100%	100%
Alarm Calls	1,506	1,600	1,600
Drugs seized	\$19,147	\$40,000	\$40,000
Warnings issued	8,627	10,000	10,000
Uniform Crime Reporting index/100,000 persons	2,088	2,100	2,100
Cases filed	616	650	650
Internal Affairs investigations completed in less than 30 days	100%	100%	100%
Uniform Crime Reporting Case clearance rate	14%	20%	20%
Arrests and detentions	1,447	1,600	1,600
Calls for service	18,377	18,500	19,000
Emergency response time	N/A	5	5
House watch requests	1,664	1,800	1,800
Total Cases/Offenses assigned	2,109	2,150	2,150

COST CENTER: 75 - Police Department**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6108	Step Increases	\$ -	\$ -	\$ 66,106
6110	Salaries	3,774,354	4,212,345	4,287,698
6111	Salaries, Overtime	80,598	115,000	115,000
6112	Part-Time, Temporary	100,213	101,000	101,000
6114	Hospitalization Insurance	377,465	415,412	444,600
6115	Social Security Taxes	292,377	328,693	359,833
6117	Retirement Contributions	497,225	561,264	612,790
6118	Uniforms	16,453	17,500	17,500
6119	Medical Expenses	2,768	4,720	4,720
6120	Private Car Allowance	15,236	15,106	15,106
6121	Clothing Allowance	6,150	6,750	6,750
6125	Education & Training	14,093	12,000	12,000
6126	Travel Expenses	2,495	8,000	8,000
6127	Dues & Memberships	3,323	2,854	2,854
6210	Professional Services	2,851	3,400	2,900
6213	Contractual Services	7,998	10,200	10,105
6219	Credit Card Fees	-	400	400
6235	Printing Services	3,838	6,100	6,100
6236	Advertising & Legal Notices	-	300	300
6244	Telephone Service	12,405	14,790	15,410
6275	Equipment Rental	9,515	10,000	9,303
6310	Office Supplies	4,936	7,800	5,750

COST CENTER: 75 - Police Department**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6311	Copier Supplies	5,998	4,900	4,900
6312	Computer Supplies	3,630	4,500	4,500
6313	Janitorial Supplies	1,703	2,040	2,040
6320	Postage	4,987	5,000	5,000
6322	Small Tools	170	400	200
6330	Books & Periodicals	1,732	1,020	1,820
6331	Public Education Material	3,897	4,300	4,300
6335	Awards	644	600	600
6340	Fuel & Lubricants	150,874	100,000	97,000
6345	Compressed Gases	96	8,180	8,200
6350	Animal Supplies	4,618	7,000	6,000
6360	Medical Supplies	1,342	1,400	1,400
6390	Miscellaneous Supplies	8,671	8,600	8,500
6391	Inmate Food	833	1,300	1,300
6392	Jail Supplies	1,493	2,000	2,000
6393	Investigative Supplies	2,082	2,700	2,700
6394	Tactical Supplies	4,827	9,450	9,450
6410	Building Maintenance	1,942	3,200	3,200
6430	Office Equipment - Maintenance	414	1,800	1,500
6431	IT Maintenance	-	-	6,000
6440	Vehicle Maintenance	381	1,000	1,000
6441	Fleet Services	153,132	153,132	153,132
6445	Radio Maintenance	16,443	23,000	20,900
6470	Other Equipment - Maintenance	5,989	90,442	89,961

COST CENTER: 75 - Police Department

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6550	Non-Capital Office Equipment	1,521	-	-
6590	Non-Capital Other Equipment	1,690	-	-
6835	Special Investigations	2,500	3,000	3,000
DEPARTMENT TOTAL		\$ 5,605,902	\$ 6,292,598	\$ 6,542,828

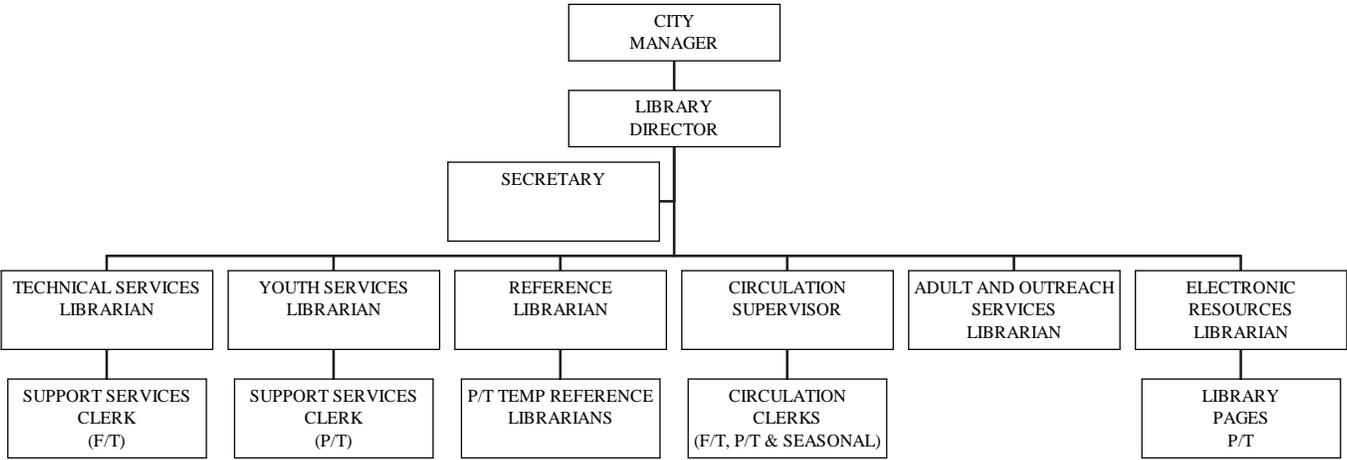


**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

LIBRARY

JOAN SVEINSSON
Library Director

LIBRARY ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION

The Colony Public Library is dedicated to improving its patrons' quality of life by facilitating their search for informational, educational, and recreational resources and materials. The Library strives to select, organize and provide access to a wide variety of the best materials, to be responsive to the needs of the public and to cultivate the maximum use of the Library's resources and services. The Library's collection consists of over 88,000 items, which include popular materials in various formats, reference materials, electronic resources, and research tools. The Library's 15,000 sq.ft. facility has two group study rooms, space devoted to quiet study, a story time corner, 23 public access Internet workstations, and 6 online catalog stations.

GOALS AND OBJECTIVES

Goal: Improve quality, quantity, and efficiency of services to patrons.

- Objective: Provide expanded access to library resources and services by increasing operating hours to 48 hours per week with the addition of Sunday afternoon hours.
- Objective: Provide highly skilled staff to meet changing needs of the community by enhancing staff skills through online and in-house training and through support of attendance at regional and area professional meetings.
- Objective: Provide high quality reference services and be a reliable source for background materials and in-depth information by decreasing reliance on support staff for staffing the reference desk, providing training regarding new reference and electronic resources, and surveying selected areas of the non-fiction and print reference collections annually.
- Objective: Improve the efficiency of providing a wide variety of reading, viewing, and listening materials for personal enrichment and enjoyment by continuing to increase the ratio of items purchased pre-processed and to investigate increasing the use of lease and standing order programs for standard materials.
- Objective: Broaden staff knowledge of features of the new integrated library automation product; implement features that provide improved customer service.
- Objective: Continue to seek grant funding for improvement of library services.
- Objective: Increase Library support and resources by evaluating and expanding fund-raising efforts and increasing public awareness of the Friends of the Library support activities.
- Objective: Increase public awareness of services and resources, including new features of the public access catalog interface, through increased marketing and outreach within the community and via various online and print media outlets and tools; continue to expand web presence.
- Objective: Continue improvements to current facility to improve customer satisfaction with the environment and ambience of the Library.

Goal: Improve the resources available to meet expressed patron needs.

- Objective: Provide a high level of access to electronic resources for people of all ages by promoting the availability of the wireless access point, implementing printing services for wireless users, offering a wireless laptop for public use within the Library, expanding the collection of electronic resources, and maintaining participation in the TexShare database program; improve management, statistical evaluation, and marketing of electronic resources.
- Objective: Continually assess through customer surveys and demographics studies the needs of the community; adjust service and resource offerings to meet current/changing needs.

COST CENTER: 80 - Library

FUND: 100 - General

GOALS AND OBJECTIVES (continued)	
Objective:	Continue participation in the consortium and promotion of its expanded online live homework help/learning suite service.
Objective:	Continue to update material formats to maintain currency with technology.
Objective:	Increase service to the 7.4% of service population whose primary language is Spanish by increasing the Spanish Collection from 0.25 items per Spanish-Speaking capita in 2005 to 0.65 items over a 7-year period: goal for FY 09-10: 0.51 items per capita.
Objective:	Continue to improve quality of the reference collection through thorough evaluation, removing print and microform items which are outdated and have been superseded by electronic resources.
Objective:	Continue cataloging of local history collection; continue to seek donations of items relevant to the local history of The Colony area; complete the furnishing and equipping of the local history corner.
Objective:	Continue to seek cost-effective methods of improving and expanding services via consortia opportunities.
Objective:	Continue to update and expand all areas and formats of the adult and juvenile collections.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Library Director	1	1	1
Reference Librarian	1	1	1
Youth Services Librarian	1	1	1
Part-time Reference Librarian	0	0	1
Technical Services Librarian	1	1	1
Adult & Outreach Services Librarian	1	1	1
Electronic Resources Librarian	1	1	1
Circulation Supervisor	1	1	1
Circulation Clerks	2	2	2
Part-time Circulation Clerks	2	2	2
Part-time Library Pages	2	2	2
Part-time Support Services Clerk	1	1	1
Full time Support Services Clerk	1	1	1
Secretary	1	1	1
Seasonal Circulation Clerk (Summer)	1	1	1
DEPARTMENT TOTAL	17	17	18

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 710,158	\$ 760,563	\$ 793,845
Contractual Services	15,965	19,490	19,560
Supplies	107,099	117,770	124,160
Maintenance	9,824	8,500	12,180
DEPARTMENT TOTAL	\$ 843,046	\$ 906,323	\$ 949,745

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Patron visits	124,737	132,146	140,000
Patron visits per capita*	2.81	2.83	2.91
Circulation (Items loaned)	139,086	148,561	157,500
Circulation per capita*	3.14	3.18	3.27
Turnover rate of circulating collection	1.87	1.85	1.86
Total volumes**	91,468	86,994	90,000
Volumes per capita*	2.1	1.9	1.9
Reference transactions	8,242	7,572	8,150
Reference transactions per capita*	0.19	0.16	0.17
Electronic resources training	2,060	2,272	2,440
Public access computers: patron use sessions	32,725	32,608	35,200
Public access computers: avg. use per hour	15.1	15.2	15.2
Spanish collection: item per Spanish-speaking population	0.42	0.45	0.51
Summer reading club enrollment	764	783	800

* Service population assigned by Texas State Library (includes part of Denton County population): FY 07-08: 44,361; FY 08-09: 46,772; FY 09-10: 48,137.

**Anticipate large amount of outdated microformat items to be removed from the collections (see Goals).

COST CENTER: 80 - Library**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 502,975	\$ 529,052	\$ 531,400
6111	Salaries, Overtime	1,178	2,080	1,630
6112	Part-Time, Temporary	40,382	47,630	72,285
6114	Hospitalization Insurance	56,157	60,396	62,700
6115	Social Security Taxes	39,878	42,911	46,500
6117	Retirement Contributions	64,787	68,574	73,820
6125	Education & Training	1,210	5,130	470
6126	Travel Expenses	2,385	3,520	3,820
6127	Dues & Memberships	1,206	1,270	1,220
6213	Contractual Services	6,091	6,450	6,450
6216	Bindery Services	-	550	550
6235	Printing Services	5,039	7,100	7,160
6244	Telephone Service	1,652	2,110	2,110
6275	Equipment Rental	3,183	3,280	3,290
6310	Office Supplies	694	870	800
6311	Copier Supplies	941	660	650
6312	Computer Supplies	3,702	3,320	4,150
6313	Janitorial Supplies	48	150	50
6315	Program Supplies	522	500	500
6320	Postage	3,223	3,480	3,550
6330	Books & Periodicals	87,672	100,000	105,000

COST CENTER: 80 - Library**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6335	Awards	1,320	1,360	1,250
6355	Library Supplies	7,896	6,000	7,740
6390	Miscellaneous Supplies	1,081	1,430	470
6410	Building Maintenance	2,365	200	300
6430	Office Equipment - Maintenance	135	120	230
6452	Maintenance - Software	6,876	7,100	10,350
6470	Other Equipment - Maintenance	448	1,080	1,300
DEPARTMENT TOTAL		\$ 843,046	\$ 906,323	\$ 949,745



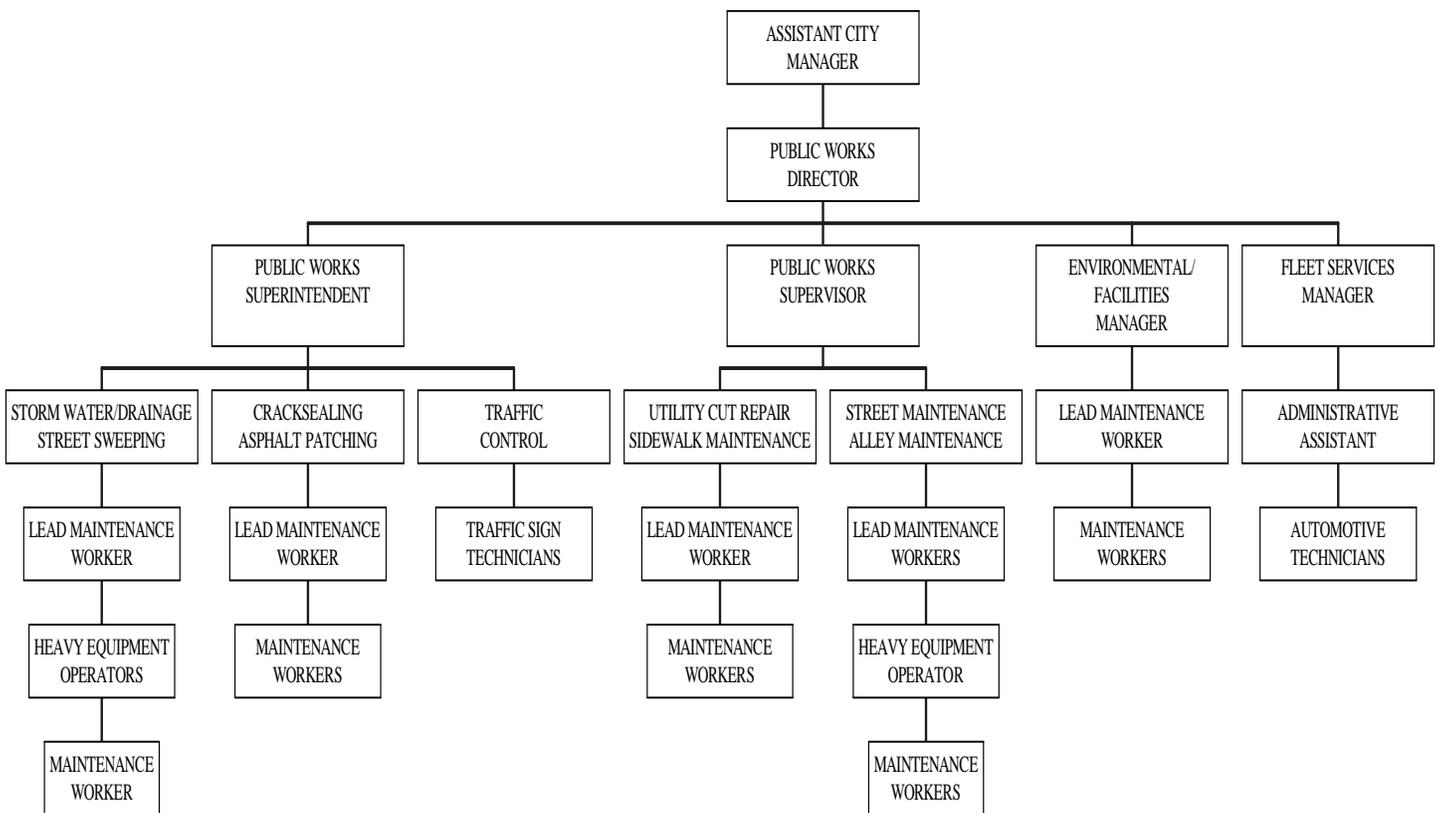
CITY OF THE COLONY
2009-2010
ANNUAL BUDGET

PUBLIC WORKS

STEVE EUBANKS
Public Works Director

DAVID DRAKE
Public Works Superintendent

PUBLIC WORKS ORGANIZATIONAL CHART 2009-2010 BUDGET



PROGRAM DESCRIPTION
The Public Works Department is responsible for the maintenance of many infrastructure improvements throughout the City. These services include the maintenance and repair of streets, alleys, sidewalks, street and traffic signs, traffic signals, and structural elements within drainage ways.

GOALS AND OBJECTIVES
<p>Goal: Respond to the City's street, alley, sidewalk, traffic, and drainage maintenance needs.</p> <p>Objective: Emphasize the maintenance and repair of streets, alleys, and sidewalks within the City.</p> <p>Objective: Support the City's Water and Wastewater Utilities Department by making timely surface repairs for underground utility excavations.</p> <p>Objective: Support safe and efficient traffic flow along City Streets and school zones.</p> <p>Objective: Eliminate potential surface hazards and subgrade erosion by patching or removal and replacement of pavement.</p> <p>Objective: Clear the City's drainage channels and drainage systems to provide unrestricted flow.</p> <p>Objective: Repair and minimize soil erosion within unimproved drainage ways.</p> <p>Objective: Implement Best Management Practices to support the Texas Commission for Environmental Quality Municipal Storm Sewer System stormwater permit.</p>

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Superintendent	1	1	1
Supervisor	1	1	1
Lead Maintenance Worker *	5	5	5
Maintenance Worker **	10	10	10
Sign Technician	2	2	2
Heavy Equipment Operator	1	1	1
DEPARTMENT TOTAL	20	20	20

* 1 Lead Maintenance position is funded by the Utility Fund.

** 2 Maintenance positions are funded by the Utility Fund.

COST CENTER: 90 - Public Works**FUND: 100 - General**

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 819,106	\$ 868,951	\$ 866,567
Contractual Services	91,228	85,300	84,300
Supplies	47,492	40,932	45,200
Maintenance	496,826	458,562	447,894
Non-Capital	4,738	-	-
DEPARTMENT TOTAL	\$ 1,459,390	\$ 1,453,745	\$ 1,443,961

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Street repairs from Utility excavations within 30 days	80%	80%	80%
Street and traffic signs replacement or installed	464	440	500
Streets repaired, (Square feet)	20,286	40,000	32,000
Alleys repaired (Square feet)	32,125	60,000	48,000
Sidewalks replaced (Square feet)	14,558	25,000	10,000
Drainage channels cleared (linear feet)	44,982	60,000	50,000
Pounds of crack seal material applied	330	1,200	1,200

COST CENTER: 90 - Public Works**FUND: 100 - General**

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	\$ 569,828	\$ 611,311	\$ 597,182
6111	Salaries, Overtime	23,562	15,000	20,000
6114	Hospitalization Insurance	88,670	92,745	92,625
6115	Social Security Taxes	43,892	46,570	50,570
6117	Retirement Contributions	76,196	80,925	84,790
6118	Uniforms	13,873	16,000	15,000
6125	Education & Training	3,000	5,400	5,400
6126	Travel Expenses	25	500	500
6127	Dues & Memberships	60	500	500
6210	Professional Services	-	1,000	1,000
6213	Contractual Services	78,536	70,000	70,000
6235	Printing Services	372	300	300
6244	Telephone Service	5,139	4,000	4,000
6275	Equipment Rental	7,181	10,000	9,000
6310	Office Supplies	815	600	600
6311	Copier Supplies	114	300	300
6312	Computer Supplies	-	400	400
6313	Janitorial Supplies	34	300	300
6320	Postage	5	100	100
6322	Small Tools	4,614	5,500	4,500
6323	Small Equipment	-	200	200
6330	Books & Periodicals	-	300	300

COST CENTER: 90 - Public Works

FUND: 100 - General

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6340	Fuel & Lubricants	36,969	27,200	33,300
6345	Chemicals	-	332	-
6346	Compressed Gases	24	200	200
6360	Medical Supplies	1,777	2,500	2,000
6390	Miscellaneous Supplies	3,139	3,000	3,000
6410	Building Maintenance	170	1,250	1,250
6411	Facility Maintenance	6	-	-
6420	Street Maintenance	302,746	260,000	260,000
6423	Right-of-Way Maintenance	4,681	9,668	5,000
6425	Traffic and Street Signs	39,860	38,000	33,000
6430	Office Equipment-Maintenance	-	400	400
6440	Vehicle Maintenance	1,458	1,000	500
6441	Fleet Services	144,744	144,744	144,744
6445	Radio Maintenance	493	1,500	1,000
6470	Other Equipment Maintenance	2,669	2,000	2,000
6590	Non-Capital Other Equipment	4,738	-	-
DEPARTMENT TOTAL		\$ 1,459,390	\$ 1,453,745	\$ 1,443,961